

Report to: West Yorkshire Combined Authority

Date: 21 May 2020

Subject: **Calendar of Meetings 2020-21**

Director: Angela Taylor, Director, Corporate Services

Author: Caroline Allen

Is this a key decision?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for call-in by Scrutiny?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information or appendices?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If relevant, state paragraph number of Schedule 12A, Local Government Act 1972, Part 1:	N/A

1. Purpose of this report

1.1 To approve the calendar of meetings proposed for the West Yorkshire Combined Authority for 2020-2021.

2. Information

2.1 The proposed calendar of meetings is attached as **Appendix 1** to this report.

2.2 The calendar provides dates for the following meetings:

- West Yorkshire Combined Authority
- Transport Committee
- Overview and Scrutiny Committee
- Governance and Audit Committee
- West Yorkshire and York Investment Committee
- Business Innovation and Growth Panel
- Business Investment Panel
- Employment and Skills Panel
- Green Economy Panel
- Inclusive Growth and Public Policy Panel

- Place Panel

2.3 To reflect emerging devolution milestones, there may be a need, during the course of the year, to schedule additional meetings of the Combined Authority into the calendar or to change the date of some meetings.

2.4 For information, the calendar of meetings also indicates the provisional dates of meetings of the Leeds City Region Enterprise Partnership (LEP) Board which are to be agreed by the LEP Board at its meeting on 10 June.

2.5 In scheduling dates for meetings, care has been taken to avoid other key meetings and events such as West Yorkshire & York full Council meetings, Cabinet and Executive Board meetings, local elections, and Party conferences. Consultation has been undertaken with Leaders PAs, the Combined Authority's LEP Member, and committee, panel and sub-committee chairs. However, clashes may unavoidably arise in respect of meeting dates which have yet to be fixed by our local authority partners and external organisations.

3. Clean Growth Implications

3.1 None.

4. Inclusive Growth Implications

4.1 None.

5. Financial Implications

5.1 None.

6. Legal Implications

6.1 None.

7. Staffing Implications

7.1 There are no staffing implications directly arising from this report.

8. External Consultees

8.1 None.

9. Recommendations

9.1 That the Combined Authority:

9.1.1 Approves the calendar of meetings of the Combined Authority, its committees and sub-committees for 2020-21 as detailed in **Appendix 1**.

9.1.2 Notes the provisional dates of meetings for the LEP Board which are scheduled to be approved by the LEP Board on 10 June 2020.

10. Background Documents

None.

11. Appendices

Appendix 1 – Calendar of Meetings 2020-2021