



FORM: WROD1 (Written Record of an Officer)

Written Record of an Officer Decision: Non-Mayoral Function or Mayoral General Function

Please forward this form to **Governance Services** at decisions@westyorks-ca.gov.uk, when completed, as soon as possible, but at the latest:

- for **Key Decisions** which may be called-in, **to be received by midday on the second working day after the decision is made**, and
- for any **other decision**, **within 5 working days**.

Publish promptly - **you cannot implement any Key Decision open for call-in until midday on the 6TH day after it has been published as a written record of officer decision.**

Decision-maker

(post title of the officer with authority to take the decision)

Chief Executive

Title

(For a Key Decision, this should be the same as the subject or title provided on the Key Decision Notice)

Active Travel Fund Tranche 4 - Silsden to Kildwick Towpath, Bradford

Is this a decision about a Mayoral General Function or Non-Mayoral function?

Mayoral General Function Non-Mayoral Function

Date Decision Taken

18 December 2024

Reasons for the decision

To approve the Business Justification Case to enable work to commence, subject to conditions, on the scheme to upgrade the Leeds-Liverpool Canal towpath between Silsden and Kildwick

Details of the decision

(Including any consultation carried out)

The Chief Executive approves that (subject to conditions):

- The Silsden to Kildwick Canal Towpath scheme proceeds through decision point 2 to 4 (business justification) and work commences on activity 5 (delivery).
- Approves the Combined Authority's contribution of £1,053,429. The total scheme value is £2,027,885.
- Approves that the Combined Authority enters into an addendum to the existing Funding Agreement with City of



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	Bradford Metropolitan District Council for expenditure of up to £1,053,429.		
	iv. Approves that future approvals are made in accordance with the assurance pathway and approval route and tolerances outlined in this report. This will be subject to the scheme remaining within the tolerances outlined in this report.		
Any alternative option(s) considered and rejected	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, provide details:	
Is this a Key Decision ?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If yes, date notice of the Key Decision was published / whether an exception was relied on:	11 October 2024

Is the decision eligible for call-in by Scrutiny?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If yes, start of call-in period (date of publication)	02/01/25
		If yes, end of call-in period:	09/01/25
If the decision is not eligible for call-in by Scrutiny but is a Key Decision, state why the decision is urgent			
Appendices attached to this written record <i>(List and identify any which contain confidential or exempt information.)</i>	n/a		
Background documents to be published with the written record	n/a		
Name of any Member who declared a conflict of interest in relation to the decision			
Contact Officer <i>(For members of the public)</i>	Name: Caroline Farnham-Crossland Post-title: Head of Transport Implementation Telephone number: 0113 348 1644 E-mail: caroline.farnham-crossland@westyorks-ca.gov.uk		
Authority for Decision			
The decision-maker was authorised to make this decision by:			



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The **Combined Authority** or a **committee resolution**, **OR**

Yes No (If yes, specify)

The **Officer Delegation Scheme**, where the effect of the decision is to:

- grant a permission or licence,
- affect the rights of an individual,
- or award a contract or incur expenditure of £500,000 or more, **OR**

Yes No (If yes, specify)

An **Officer Sub-Delegation Scheme**, where the effect of the decision is to:

- grant a permission or licence,
- affect the rights of an individual,
- or award a contract or incur expenditure of £500,000 or more, **OR**

Yes No (If yes, specify) *Delegated approval of a change request to a scheme progressing under the Combined Authority's Assurance Framework*

Delegation from the **Mayor**, (not within the Officer Delegation Scheme), **OR**

Yes No (If yes, specify)

Any other decision which it is in the public interest to record.

Yes No

If yes, is this decision to be published?

Yes No (If no, specify why)

Signature of Decision-Maker

B. Still