



Report to:	Culture, Heritage and Sport Committee
Date:	29 November 2024
Subject:	Governance Arrangements
Director:	Alan Reiss, Chief Operating Officer
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Is this a key decision?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for call-in by Scrutiny?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information or appendices?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If the report does contain exempt information, what is the reason for exemption: <i>(indicate in the adjacent box the relevant paragraph of Schedule 12A, Local Government Act 1972, Part 1 – see Access to Information Rules)</i>	

1. Purpose of this Report

- 1.1 To advise the Culture, Heritage and Sport Committee of the governance arrangements approved by the West Yorkshire Combined Authority (the Combined Authority) at the Annual Meeting on 20 June 2024 in respect of the committee.

2. Recommendations

- 2.1 That the Culture, Heritage and Sport Committee notes the governance arrangements approved by the Combined Authority at the Annual Meeting on 20 June 2024.

3. Information

- 3.1 At the Annual Meeting on 20 June 2024 the Combined Authority resolved to appoint the Culture, Heritage, and Sport Committee on the **terms of reference** attached at **Appendix 1** to this report.
- 3.2 The **quorum** of the Committee is 3 voting members to include 2 Combined Authority Members or Local Authority co-optees.
- 3.3 The Combined Authority appointed Mayor Tracy Brabin as Chair of the Committee and West Yorkshire Business Board Member Nicky Chance-Thompson as Deputy Chair.

3.4 A table showing the Committee's membership is attached as **Appendix 2**. The table also sets out the voting arrangements across the different sectors of membership.

3.5 The Combined Authority also agreed meeting dates for the Committee, as follows:

- 22 July 2024
- 29 November 2024
- 14 March 2025

4. Risks and Mitigations

4.1 There are no risks directly arising from this report.

5. Tackling the Climate Emergency Implications

5.1 The terms of reference require this, and all committees, to promote tackling the climate emergency implications in its actions.

6. Inclusive Growth Implications

6.1 The terms of reference require this, and all committees, to promote inclusive growth in its actions.

7. Equity and Diversity Implications

7.1 The terms of reference require this, and all other committees, to consider equality and diversity in its actions and decision making.

7.2 The diversity of the committee will be kept under review and steps will be taken, in future recruitment campaigns, to ensure as far as possible that the membership is representative of the population we serve.

8. Financial Implications

8.1 There are no financial implications directly arising from this report.

9. Legal Implications

9.1 There are no legal implications directly arising from this report.

10. External Consultees

10.1 No external consultations have been undertaken in the preparation of this report.

11. Background Documents

11.1 There are no background documents referenced in this report.

12. Appendices

- Appendix 1 – Terms of Reference for the Culture, Heritage and Sport Committee
- Appendix 2 – Membership Table