

Privacy Notice for Local Authority Members

For the purposes of the Data Protection Act 2018, the 'controller' of the personal data you provide is West Yorkshire Combined Authority ('the Combined Authority', 'we', 'us') of Wellington House, 40-50 Wellington St, Leeds LS1 2DE (tel: 0113 251 7272) who are the responsible statutory body for the Leeds City Region Enterprise Partnership ('LEP') and WY Metro. The Combined Authority is registered with the Information Commissioner's Office with registration number ZA051694.

The Combined Authority is collecting this data and will process it for the purpose of fulfilling our statutory governance obligations. Registers of interests are made available online to fulfil the legal requirements of the Localism Act 2011.

We will not share your personal information with any other organisation or third party, except in certain circumstances which are:

1. if we have a legal obligation to do so or if we are required or requested to do so by a competent authority such as the police or a court;
2. if we need to use or disclose your information to obtain legal advice or in connection with legal proceedings;
3. if we need to share your information to protect your vital interests if you are unable to give us consent or it is unreasonable for us to ask for your consent in the circumstances (e.g. if you are injured).

We will retain your information for as long as you remain a member, in order for committee business to be successfully conducted throughout your membership. Registers of interest will be retained for a further three years for transparency purposes. This is in accordance with our information retention policy and on the expiration of such period, we will safely delete it.

Information provided to the Combined Authority will be processed under Article 6(1)(e) of the UK GDPR which states that processing is necessary for the purposes of a task carried out in the public interest or in the exercise of official authority vested in the controller.

As a data subject you have a number of rights under the DPA. These include the right to access the information which we hold about you. In some cases you may have a right to have your personal data rectified, restricted, and to object to certain use of your data. This would not affect the legality of what we do with your personal data before you make such a request and would not stop us from continuing to use your data to the extent that we do not require your consent. It would stop us from further using data for purposes which require your consent (e.g. marketing).

If you are unsatisfied with the manner in which we collect or handle your personal data you have a right to make a complaint to the Information Commissioner's Office. Information about how to make complaints can be found on the ICO's website at <https://ico.org.uk>

For further information, or to contact us to make a request, please visit <https://www.westyorks-ca.gov.uk/footer/privacy-notice-and-cookie-policy/>

The Combined Authority's Data Protection Officer can be contacted at RBrookesDPO@westyorks-ca.gov.uk