

## Appendix 1

### Transport Committee

#### Terms of Reference 2021/22

The Transport Committee is authorised:

1. To advise the Mayor in respect of any Mayoral General Function<sup>1</sup> which is a transport function or other function related to transport, including the preparation of the Local Transport Plan and related strategies, and bus franchising functions.
2. To carry out any Non-Mayoral transport function<sup>2</sup> of the Combined Authority or any other Non-Mayoral function<sup>3</sup> related to transport, including:
  - a) progressing those elements of the Mayor's pledges that fall within the remit of this committee, ensuring alignment with the Strategic Economic Framework where appropriate,
  - b) approving, amending or revoking any policy, investment priorities, strategy or plan which do not fall to the Mayor to prepare,<sup>4</sup>
  - c) delivering, monitoring and reviewing the outcomes and impact of any policy, investment priorities, strategy or plan,
  - d) submitting bids for devolved and other funding, and
  - e) working with key partners to develop and promote a shared understanding, approach and coherent strategies and policies, and
  - f) in accordance with the Leeds City Region Assurance Framework, progressing **any scheme within the Integrated Transport Block** of the Capital Programme, for which the cumulative total of the financial approval and tolerance threshold is **£3 million or under**

with the **exception** of

---

<sup>1</sup> Mayoral General Functions are the functions of the Combined Authority which are exercisable only by the Mayor, other than PCC Functions. These are conferred by the 2021 Order (see further Table D in Section 3.1.1 of Part 3 of the Constitution), or other legislation.

<sup>2</sup> functions in this context include any function of the Combined Authority in its role as local transport authority, travel concession authority or transport authority and are to be construed in a broad and inclusive fashion, and as including the exercise of the ancillary powers under Section 113A Local Democracy, Economic Development and Construction Act 2009.

<sup>3</sup> Including those conferred on the Combined Authority by the West Yorkshire Combined Authority (election of Mayor and Functions) Order 2021.

<sup>4</sup> With the exception of any major policy, investment priorities, strategy or plan reserved to the Combined Authority - see further Section 2.2 of Part 3 of the Constitution - and subject to any direction by the Mayor that any decision on a policy, investment priorities, strategy or plan be referred to the Combined Authority for determination.

- any function which requires a Statutory Consent<sup>5</sup> where that consent has yet to be given<sup>6</sup>,
  - any matter related to a Non-Mayoral Function conferred by the 2021 Order, which the Mayor has directed should be referred to the Combined Authority for determination<sup>7</sup>, or
  - any function which is reserved to the Combined Authority.<sup>8</sup>
2. To advise the Combined Authority in respect of any Non-Mayoral Function which is a transport function or function related to transport.
  4. To liaise with the Climate, Energy and Environment Committee and the Place, Regeneration and Housing Committee to secure the decarbonisation of transport infrastructure.
  5. To promote, in collaboration with other committees,
    - equality and diversity,
    - inclusive growth,
    - tackling the climate emergency, and
    - the strategic alignment of the Combined Authority's policies, investment priorities, strategies and plans.
  6. To respond to any report or recommendation from an overview and scrutiny committee<sup>9</sup>.

---

<sup>5</sup> These include functions related to transport conferred by the West Yorkshire Combined Authority (Election of Mayor and Functions) Order 2021 - see further the Access to Information Rules in Part 4 of the Constitution

<sup>6</sup> in relation to any function in respect of which a Statutory Consent has been given, the Committee must exercise their authority in accordance with the terms of any Statutory Consent, including in relation to any agreed Key Route Network

<sup>7</sup> The 2021 Order provides that these matters require the support of the Mayor

<sup>8</sup> The functions reserved to the Combined Authority are set out in Section 2.2 of Part 3 of the Constitution and include:

- amending the Local Transport Plan and related strategies prepared by the Mayor,
- setting a **levy**,
- consenting to any **regulations relating to a sub-national transport body**,
- consenting to **regulations to borrow**,
- publishing an **annual report** on the exercise and performance of transport functions,
- functions relating to **road user charging** schemes,
- **jointly** (that is, with at least one other local transport authority)
  - approving, varying, revoking or postponing an **advanced quality partnership scheme**,
  - making varying or revoking an **enhanced partnership plan**
  - making postponing, revoking an **enhanced partnership scheme**
  - approving varying or revoking an **advanced ticketing scheme**
  - making, varying or terminating a **voluntary partnership agreement**
- agreeing a **Key Route Network** with Constituent Councils

<sup>9</sup> That is, any overview and scrutiny committee of the Combined Authority (in accordance with Scrutiny Standing Orders in Part 4 of the Constitution) or of any Constituent Council.

## Transport Scrutiny Committee

### Terms of Reference 2021/22

The Transport Scrutiny Committee is authorised in respect of any **transport function**<sup>10</sup> or **function related to transport**<sup>11</sup>:

1. To review or scrutinise any decision made, or other action taken, in connection with any Non-Mayoral Function or Mayoral General Function of the Combined Authority.<sup>12</sup>
2. To make reports or recommendations to the Combined Authority, with respect to any Non-Mayoral Function of the Combined Authority.
3. To make reports or recommendations to the Mayor, with respect to any Mayoral General Function of the Combined Authority.
4. To make reports or recommendations to the Combined Authority or the Mayor on any matter that affects the Combined Authority's Area or the inhabitants of the Combined Authority's Area.
5. To receive and monitor responses to any report or recommendation made by the Transport Scrutiny Committee.

---

<sup>10</sup> functions in this context include any function of the Combined Authority in its role as local transport authority, travel concession authority or transport authority and are to be construed in a broad and inclusive fashion, and as including the exercise of the ancillary powers under Section 113A Local Democracy, Economic Development and Construction Act 2009.

<sup>11</sup> Including those conferred on the Combined Authority by the West Yorkshire Combined Authority (election of Mayor and Functions) Order 2021, and the decarbonisation of transport.

<sup>12</sup> In relation to a decision made but not implemented, this includes:

- the power to direct that a decision is not to be implemented while it is under review or scrutiny by Transport Scrutiny Committee, and
- the power to recommend that the decision be reconsidered in accordance with the Scrutiny Standing Orders

## **District Consultation Sub Committees**

### **Terms of Reference 2021/22**

In relation to:

- the area of the Constituent Council, and
- local public transport functions

each District Consultation Sub Committee is authorised:

1. To consult with and consider representations from users<sup>13</sup> of local public transport services and facilities.
2. To advise the Transport Committee in relation to:
  - a) the views of users of local public transport,
  - b) service delivery objectives and performance,<sup>14</sup>
  - c) improving co-ordination between the Constituent Council and the Combined Authority,
  - d) the progress of planned projects and programmes, and
  - e) any proposal referred to it by the Transport Committee.

---

<sup>13</sup> Or on behalf of users.

<sup>14</sup> including performance indicators relating to local bus and rail services, congestion, mode share, air quality, safety and other outcomes identified in relevant Plans and Strategies.