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**Report to:** Transport Scrutiny Committee

**Date:** 23 September 2021

**Subject:** **Transport Scrutiny Work Programme 2021/22**

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## **1. Purpose of this report**

- 1.1 To discuss and decide the Transport Scrutiny Work Programme for 2021/22 including selecting the topics the Committee will look at this municipal year.
- 1.2 To consider any additional agenda items, formal referrals to scrutiny, reviews, call in, and any other tasks, issues or matters the Committee resolves to undertake or consider further.

## **2. Information**

### **Transport Scrutiny Work Programme 2021/22**

- 2.1 The Work Programme is set at the beginning of the year and considered at each meeting where it can be amended and changed as the year progresses. It outlines the work the Transport Scrutiny Committee has resolved to undertake, investigate further and focus on in the current municipal year (June 2021 – June 2022) within the resources, remit and powers available to it.
- 2.2 The committee should consider, amongst others things:
  - The agendas for the remaining meetings: three (each two hours long)
    - 18 November
    - 20 January
    - 10 March
  - Broad areas of questioning for the Mayor’s Question Time session planned for 20 January 2022.
  - The Committee’s remit and terms of reference (attached in Item 5 of this agenda pack)
  - Combined Authority’s main strategic priorities as outlined in the Corporate Plan on a Page (**Appendix 1**).

- The Mayor's 10 Pledges (attached in Item 5 of this agenda pack)
- Information learned in the previous Economic Overview discussion item.
- Each of the Combined Authority's directorates' 'Plan on a Page' (attached as **Appendix 2**) taken from the Corporate Plan.
- The possibility of holding workshop sessions on certain topics
- Information to be included in a standing item Overview/Monitoring Report at each meeting, such as key performance indicators (KPIs) and service delivery updates.
- The visions and strategies related to 'Improving transport' (which can be found on the homepage of the website: <https://www.westyorks-ca.gov.uk/>)

### **Referrals to scrutiny**

- 2.3 Under Scrutiny Standing Order 7, any Scrutiny Member, any Combined Authority Member or any elected Member of a West Yorkshire council (or the City of York Council) may formally refer a matter to the Committee for consideration. The referral must be in writing to the Statutory Scrutiny Officer. The Committee must then consider and discuss the referral and respond to the referrer explaining whether or not it will consider the matter further and why.
- 2.4 There are no formal referrals for this committee to consider.

### **Key decisions and call in**

- 2.5 Scrutiny members may call in any decision of the Mayor, Combined Authority, a decision-making committee and any key decisions taken by an officer (with the exception of urgent decisions). Key decisions are defined as any decision incurring a financial cost or saving of £1 million or more, or a decision likely to have a significant effect on two or more wards.
- 2.6 Decision-makers have two days to publish notice of a decision, at which point scrutiny members have five working days to call in the decision, delaying its implementation, and formally requiring the decision maker to reconsider.
- 2.7 Any five members of a scrutiny Committee – including at least one member from two different constituent councils (West Yorkshire) – may call-in a decision by notifying the Statutory Scrutiny Officer in writing by 4.00 pm on the fifth working day following publication of a decision notice. The relevant scrutiny committee then has 14 days to scrutinise the decision and make recommendations. Further information is set out in Scrutiny Standing Order 14.
- 2.8 The latest key decisions and forward plans of key decisions are published and available for viewing on the [key decisions section of the Combined Authority's website](#).

### **Actions for the Statutory Scrutiny Officer**

2.9 As outlined in Scrutiny Standing Order 17, the statutory scrutiny officer provides support to a scrutiny committee's work programme and all scrutiny members in exercising their scrutiny duties and fulfilling their objectives.

### **3. Tackling the Climate Emergency Implications**

3.1 There are no climate emergency implications directly arising from this report.

### **4. Inclusive Growth Implications**

4.1 There are no inclusive growth implications directly arising from this report.

### **5. Financial Implications**

5.1 There are no financial implications directly arising from this report.

### **6. Legal Implications**

6.1 There are no legal implications directly arising from this report.

### **7. Staffing Implications**

7.1 There are no staffing implications directly arising from this report.

### **8. External Consultees**

8.1 No external consultations have been undertaken.

### **9. Recommendations**

9.1 To discuss and decide the Transport Scrutiny Work Programme for 2021/22 and selecting the topics the Committee will look at this municipal year.

### **10. Background Documents**

None.

### **11. Appendices**

Appendix 1 – Corporate Plan on a Page  
Appendix 2 – Directorates 'Plan on a Page'