

# Part 3

## Section 2.3 - Terms of Reference

### Transport Committee

The Transport Committee is authorised:

1. To advise the Mayor in respect of any Mayoral General Function<sup>1</sup> which is a transport function or other function related to transport, including the preparation of the Local Transport Plan and related strategies, and bus franchising functions.
2. To carry out any Non-Mayoral transport function<sup>2</sup> of the Combined Authority or any other Non-Mayoral function<sup>3</sup> related to transport, including:
  - a) progressing those elements of the Mayor's pledges that fall within the remit of this committee, ensuring alignment with the Strategic Economic Framework where appropriate,
  - b) approving, amending or revoking any policy, investment priorities, strategy or plan which do not fall to the Mayor to prepare,<sup>4</sup>
  - c) delivering, monitoring and reviewing the outcomes and impact of any policy, investment priorities, strategy or plan,
  - d) submitting bids for devolved and other funding, and
  - e) working with key partners to develop and promote a shared understanding, approach and coherent strategies and policies, and
  - f) in accordance with the Leeds City Region Assurance Framework, progressing **any scheme within the Integrated Transport Block** of the Capital Programme, for which the cumulative total of the financial approval and tolerance threshold is **£3 million or under**

---

<sup>1</sup> Mayoral General Functions are the functions of the Combined Authority which are exercisable only by the Mayor, other than PCC Functions. These are conferred by the 2021 Order (see further Table D in Section 3.1.1 of Part 3 of the Constitution), or other legislation.

<sup>2</sup> Functions in this context include any function of the Combined Authority in its role as local transport authority, travel concession authority or transport authority and are to be construed in a broad and inclusive fashion, and as including the exercise of the ancillary powers under Section 113A Local Democracy, Economic Development and Construction Act 2009.

<sup>3</sup> Including those conferred on the Combined Authority by the West Yorkshire Combined Authority (election of Mayor and Functions) Order 2021.

<sup>4</sup> With the exception of any major policy, investment priorities, strategy or plan reserved to the Combined Authority - see further Section 2.2 of Part 3 of the Constitution - and subject to any direction by the Mayor that any decision on a policy, investment priorities, strategy or plan be referred to the Combined Authority for determination.

with the **exception** of

- any function which requires a Statutory Consent<sup>5</sup> where that consent has yet to be given<sup>6</sup>,
  - any matter related to a Non-Mayoral Function conferred by the 2021 Order, which the Mayor has directed should be referred to the Combined Authority for determination<sup>7</sup>, or
  - any function which is reserved to the Combined Authority.<sup>8</sup>
3. To advise the Combined Authority in respect of any Non-Mayoral Function which is a transport function or function related to transport.
  4. To liaise with the Climate, Energy and Environment Committee and the Place, Regeneration and Housing Committee to secure the decarbonisation of transport infrastructure.
  5. To promote, in collaboration with other committees,
    - equality and diversity,
    - inclusive growth,
    - tackling the climate emergency, and

---

<sup>5</sup> These include functions related to transport conferred by the West Yorkshire Combined Authority (Election of Mayor and Functions) Order 2021 - see further the Access to Information Rules in Part 4 of the Constitution.

<sup>6</sup> In relation to any function in respect of which a Statutory Consent has been given, the Committee must exercise their authority in accordance with the terms of any Statutory Consent, including in relation to any agreed Key Route Network.

<sup>7</sup> The 2021 Order provides that these matters require the support of the Mayor.

<sup>8</sup> The functions reserved to the Combined Authority are set out in Section 2.2 of Part 3 of the Constitution and include:

- amending the Local Transport Plan and related strategies prepared by the Mayor,
- setting a **levy**,
- consenting to any **regulations relating to a sub-national transport body**,
- consenting to **regulations to borrow**,
- publishing an **annual report** on the exercise and performance of transport functions,
- functions relating to **road user charging** schemes,
- **jointly** (that is, with at least one other local transport authority),
  - approving, varying, revoking or postponing an **advanced quality partnership scheme**,
  - making varying or revoking an **enhanced partnership plan**,
  - making postponing, revoking an **enhanced partnership scheme**,
  - approving varying or revoking an **advanced ticketing scheme**,
  - making, varying or terminating a **voluntary partnership agreement**,
- agreeing a **Key Route Network** with Constituent Councils.

- the strategic alignment of the Combined Authority’s policies, investment priorities, strategies and plans.
6. To respond to any report or recommendation from an overview and scrutiny committee<sup>9</sup>.

<b>Document version control</b>	
<b>Municipal Year:</b>	2021-22
<b>Version:</b>	1 – 21/22
<b>Document approved by:</b>	The Combined Authority
<b>Date:</b>	24 June 2021

---

<sup>9</sup> That is, any overview and scrutiny committee of the Combined Authority (in accordance with Scrutiny Standing Orders in Part 4 of the Constitution) or of any Constituent Council.

**To be of effect from:**

24 June 2021