

Appendix 2: Brexit Business Support Scheme Criteria

Overview

Vouchers of up to £5,000 are available to small and medium sized businesses based in the Leeds City Region purchasing technical advice and guidance from external providers with issues related to Brexit.

Application process

- You will need to complete an application form setting out the advice / guidance required
- Only one application per business will be accepted
- Your business will not be required to make a financial contribution to the cost of the advice – 100% of the costs will be funded up to a maximum voucher of £5,000
- Applications must be submitted by 31 March 2020

Am I eligible?

Your business must:

- Be based in the Leeds City Region, which includes the local authority areas of Barnsley, Bradford, Calderdale, Craven, Harrogate, Kirklees, Leeds, Selby, Wakefield and York
- Be a small or medium sized enterprise (fewer than 250 employees)
- Not be in Business Rates arrears
- Have a Business Plan

Your project must:

- Relate to the purchase of technical advice and guidance from external providers with issues related to Brexit e.g. changes to regulations, accreditations, contractual matters, financial planning, risk planning, workforce planning. Vouchers cannot be used to cover internal costs e.g. salaries, rent, subscriptions or licenses etc.

The LEP will:

- Support your business to identify the advice / guidance needed and to then identify and procure the relevant provider
- Pay the voucher directly to your business once invoices are provided by the external provider confirming the total cost of the advice / guidance