

## Scrutiny Work Programme 2019/20

### Agenda forward plan 2019/20

Date	Topic	Objective and focus	Possible attendees
All meetings	<b>Scrutiny Work Programme update</b>	To receive updates on scrutiny work taking place between meetings including: progress on reviews, working group updates, follow up actions, scrutiny chair/deputy chair/leads actions, and review updates.	None
12 July 2019 – 1 <sup>st</sup> item	<b>Scrutiny work programme 2019/20</b>	2 <sup>nd</sup> session following member workshop on 28 June 2019 to select topics for scrutiny in 2019/20 municipal year and appoint any working groups.	None
12 July 2019 – 2 <sup>nd</sup> item	<b>Local industrial strategy</b>	1 <sup>st</sup> session: <ul style="list-style-type: none"> <li>- To receive an update on the development of the local industrial strategy since the last update in July 2018</li> <li>- To determine approach to pre-decision scrutiny ahead of the final submission of the local industrial strategy in December 2019.</li> </ul>	Officers: <ol style="list-style-type: none"> <li>1. Alan Reiss, Director of Policy, Strategy &amp; Communications</li> <li>2. Emma Longbottom, Head of Policy &amp; Strategy Co-ord</li> </ol>
13 Sept 2019 – 1 <sup>st</sup> item	<b>Local industrial strategy and policy framework</b>	Local industrial strategy – 2 <sup>nd</sup> session: <ul style="list-style-type: none"> <li>- To consider findings of research and analysis conducted by independent expert panel over summer 2019</li> <li>- To consider emerging thoughts and policy implications from the research for final strategy</li> <li>- To understand the place that the Local industrial strategy occupies in the wider strategic policy framework also under development</li> </ul> Policy framework – 1 <sup>st</sup> session: <ul style="list-style-type: none"> <li>- To receive an update on the development of policy framework since July 2018 meeting</li> <li>- To determine approach to pre-decision scrutiny of policy framework development following completion of local industrial strategy work</li> </ul>	Officers: <ol style="list-style-type: none"> <li>1. Alan Reiss, Director of Policy, Strategy &amp; Communications</li> <li>2. Jonathan Skinner, Lead Policy Manager (Private Sector Growth)</li> <li>3. James Hopton, Research &amp; Intelligence</li> </ol>

<p>13 Sept 2019 – 2<sup>nd</sup> item</p>	<p><b>Major strategic developments and preparations</b></p> <ul style="list-style-type: none"> <li>• <b>Devolution</b></li> <li>• <b>LEP review &amp; merger</b></li> <li>• <b>Budget, funding and business planning</b></li> <li>• <b>Brexit</b></li> </ul>	<p>To consider developments and preparations related to a number of interlinked strategic issues – devolution, LEP review/merger, funding/budget and ‘Brexit’.</p> <p>Devolution (1<sup>st</sup> session):</p> <ul style="list-style-type: none"> <li>– To receive an update on devolution since March 2019 following government rejection of ‘One Yorkshire’ proposal and following the appointment of a new prime minister and government.</li> </ul> <p>LEP review &amp; merger (1<sup>st</sup> session):</p> <ul style="list-style-type: none"> <li>– To understand the current position with regards to ongoing ambition to create a new LEP covering west and north yorkshire</li> <li>– To consider the preparations in place to ensure the current LEP is compliant with new requirements in any eventuality and the potential impact on the organisation (eg Assurance Framework)</li> </ul> <p>Budget, funding and business planning (1<sup>st</sup> session):</p> <ul style="list-style-type: none"> <li>– To consider the current provisional ideas and priorities in development for the 2020/21 budget, due for approval in February 2020 and scrutiny’s role in budget development this year</li> <li>– To understand preparations in place regarding finances including the gateway review, medium term financial strategy, capital strategy, interim-funding plans and emerging thinking about future revenue funding (eg enterprise zones).</li> </ul> <p>Exiting the European Union (1<sup>st</sup> session):</p> <ul style="list-style-type: none"> <li>– To consider the latest developments relating to country’s exit from the European Union – if any</li> <li>– To consider the preparations in place to mitigate the impact that leaving the European Union will have on the organisation, funding and achievement.</li> </ul>	<p>Officers:</p> <ol style="list-style-type: none"> <li>1. Angela Taylor, Director of Corporate Services</li> <li>2. Alan Reiss, Director of Policy, Strategy &amp; Communications</li> </ol>
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15 Nov 2019 – 1 <sup>st</sup> item	<b>Local industrial strategy – final proposals</b>	Local industrial strategy – 3rd session: – To consider the final draft strategy prior to submission in Dec 2019	Members: <i>to be confirmed</i> 1. Andrew Wright, Chair of BIG panel / LEP board member 2. Cllr Susan Hinchcliffe (Chair of Combined Authority)  Officers: 1. Alan Reiss, Director of Policy, Strategy & Communications 2. Emma Longbottom, Head of Policy & Strategy Co-ord
15 Nov 2019 – 2 <sup>nd</sup> item	<b>Employment &amp; skills, apprenticeships and the Skills Commission</b>	1 <sup>st</sup> session: – To understand the combined authority / LEP’s powers and remit, in the absence of devolution, with regards to skills – To understand the work and aims of the ongoing Skills Commission led by the Combined Authority Chair – To determine how the Skills Commission is tackling the issues and concerns regarding apprenticeships raised by scrutiny at the January 2019 meeting – To determine how the Skills Commission aims to make the case for more local accountability of skills and devolution of skills policy and funding to regions. – To receive an update on ongoing work regarding apprenticeships, opportunities from channel 4 HQ and digital skills	Members: <i>to be confirmed, pending availability</i> 1. Cllr Susan Hinchcliffe, Chair of Combined Authority (and Skills Commission) 2. Rashik Parmar, Chair of Employment and skills panel  Officers: 1. Henry Rigg, Interim Executive Head of Economic Services 2. Michelle Burton, Head of Employment & Skills
17 Jan 2020 – 1 <sup>st</sup> item	<b>To be confirmed</b>		Members: tbc Officers: tbc
17 Jan 2020 – 2 <sup>nd</sup> item	<b>To be confirmed</b>		Members: tbc Officers: tbc
20 March 2020 – 1 <sup>st</sup> item	<b>To be confirmed</b>		Members: tbc Officers: tbc
20 March 2020 – 2 <sup>nd</sup> item	<b>To be confirmed</b>		Members: tbc Officers: tbc

23 May 2020 – 1 <sup>st</sup> item	<b>To be confirmed</b>		Members: tbc Officers: tbc
23 May 2020 – 2 <sup>nd</sup> item	<b>To be confirmed</b>		Members: tbc Officers: tbc

### Task and Finish groups

Focus	Members	Objective and focus	Sessions
Business grants	Stephen Baines* Stephen Fenton Jacob Goddard Rosie Watson Geoff Winnard	To evaluate the performance and outcomes achieved from the business support/grants schemes due to come to an end in the 2019/20 municipal year with a view to making new (or amending existing) recommendations to help shape future business support programmes.  <i>Terms of reference and scope to be confirmed at 1st session.</i>	<i>To be confirmed:</i> <ul style="list-style-type: none"> <li>1<sup>st</sup> session: late Oct / early Nov 2019</li> <li>2<sup>nd</sup> session: Dec 2019</li> </ul>
Climate change	James Baker* Kayleigh Brooks Dot Foster David Jenkins	To scrutinise the action the combined authority with regards to climate change.  <i>Terms of reference and scope to be confirmed at 1st session.</i>	1 <sup>st</sup> session: 4 Nov 2019

\*Lead Member / spokesperson

### Reviews

Topic	Objective	Outcomes so far / next steps
Review of scrutiny	To review the effectiveness of the Combined Authority's current scrutiny arrangements with a view to making recommendations on how they can be improved and strengthened in the present and meet any future challenges that may arise as a result of changes in governance, geography or devolution.	Current position: Initial research and evaluation stage in progress.  Next steps: upon completion of research and evaluation stage, testimony from officers, members and other relevant partners and stakeholders will be gathered. Initial findings, emerging headlines and prospective recommendations drafted based on evidence to date for members to evaluate.

## Topic shortlist

Topic	Information	Sessions
Climate change	Consider how the declaration of a 'climate emergency' has impacted the organisation's work and how it plans to tackle the climate change and support its ambition for 'clean growth'.	By a scrutiny working group – Climate change working group
Business grants	Monitor recommendations made by the committee to the LEP regarding application criteria for business grants schemes and review the evaluations being conducted on the impact of business grants schemes due to end in 2019/20.	By a scrutiny working group – Business grants working group
Local Industrial Strategy (LIS)	Consider work being undertaken to develop a local industrial strategy which will be approved by the government as part of its national industrial strategy.	1 <sup>st</sup> session: 12 July 2019 2 <sup>nd</sup> session: 13 Sept 2019 3 <sup>rd</sup> session: 15 Nov 2019
Policy Framework	Consider the new expanded, overarching policy framework currently under development to replace the existing 'Strategic Economic Plan' which scrutiny helped shape in the past.	1 <sup>st</sup> session: 13 Sept 2019 Other sessions: to be determined
Devolution	Consider progress on securing meaningful devolution for the region since the government rejected the One Yorkshire proposal in March 2019	1 <sup>st</sup> session: 13 Sept 2019 Other sessions: to be determined
LEP merger/review	Consider progress on the LEP merger talks, implementation of LEP review recommendations and implications on governance, assurance, funding and strategy/delivery in any scenario.	1 <sup>st</sup> session: 13 Sept 2019 Other sessions: to be determined
Preparations for Brexit	Consider the organisation's plans to navigate the country's exit from the European Union – currently expected in October 2019.	1 <sup>st</sup> session: 13 Sept 2019
Channel 4 opportunities and inward investment	Consider work being done to seize the opportunities presented in skills and inward investment by the successful bid to bring the C4 HQ to Leeds.	To be determined – could be considered as part of wider skills item on 15 Nov 2019
Skills Commission and Apprenticeships	Understand the aims of the ongoing Combined Authority led Skills Commission and how it aims to address the concerns raised by scrutiny with regards to the challenges in the apprenticeship sector amongst other things.	Currently planned for 15 Nov 2019 – depending on availability
Budget, finances and business planning	Consider annual budget/funding and business planning – including gateway review, medium term financial strategy, capital strategy and Growing Places Fund is also expected this year	1 <sup>st</sup> session: 13 Sept 2019
Transport connectivity	Monitor progress on improving transport connectivity across the region – including the Connectivity Plan, Inclusive Growth Corridors, Transforming Cities Fund, Bus Alliance and Rail Forum.	To be determined
Procurement Strategy	Monitor revision to procurement strategy as a good opportunity to support strategic policy goals through a more selective approach in procurement.	To be determined

Key Performance Indicators (KPIs), corporate plan and performance	Consider the annually refreshed Corporate Plan focusing on areas and KPIs 'RAG-rated' Red and flagged as underperforming.	To be determined – usually considered annually each March or May
Assurance Framework	Consider annual refresh of assurance framework – depending on the outcome of the LEP merger which would determine the level of alterations to the current framework.	To be determined – based on outcome of LEP merger
Flood Review	Revisit progress on flood review recommendations and the outcomes from the conclusions made at the previous session in November 2018.	To be determined – last considered in Nov 2018
Digital inclusion / exclusion	Consider transport working group's conclusions last year with regards to 'digital by default' approach that might leave some communities excluded from services.	To be determined – could be considered as part of wider skills item on 15 Nov 2019
Enterprise Zones (EZs)	Consider Enterprise Zones programme and its place in the organisation's future revenue strategy	To be determined – briefly included in budget/funding item (8c) on 13 Sept 2019 agenda

### Other actions and requests

Action / request	Objective	Outcomes so far / next steps
Mobility and accessibility in transport	Overview of the work currently being undertaken by Transport Committee and Transport Services directorate on improving accessibility and mobility in transport	In progress
Brexit preparations	Briefing note	Included in 'strategic preparations' item on 13 September 2019 meeting agenda
Opportunities from Channel 4 HQ move	Briefing note	Planned for inclusion in skills item currently scheduled for the 15 November 2019 meeting
Enterprise Advisor programme	Scrutiny requested further information on	Planned for inclusion in skills item currently scheduled for the 15 November 2019 meeting