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**Report to:** Leeds City Region Enterprise Partnership Board (LEP Board)

**Date:** 6 June 2019

**Subject:** **Public Question Time**

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## 1. Purpose of this report

- 1.1 To provide LEP Board members with an overview of the LEP Question Time session, which will take place at the LEP's annual meeting.

## 2. Information

- 2.1 A requirement of the Government's *Strengthened Local Enterprise Partnerships* review is that all Local Enterprise Partnerships hold an annual meeting at which the public has the opportunity to ask questions of the LEP Board.
- 2.2 As part of its commitment to being the most transparent LEP in the country, the Leeds City Region Enterprise Partnership has decided to hold a public Question Time session lasting up to 30 minutes at the end of its annual meeting.
- 2.3 Businesses and members of the public have been asked to submit questions to the LEP Board through a number of channels – including social media using the hashtag #AsktheLEP, by email and via the West Yorkshire Combined Authority's Your Voice online engagement platform. Questions will be asked at the meeting, either by the individual(s) submitting them or, if they are unable to attend, by the Combined Authority's Managing Director, Ben Still. Written answers will be published on the LEP website by 30 June 2019, along with answers to any questions that cannot be discussed in the meeting due to time constraints. The LEP Board is committed to providing all questions with a direct response, and publishing these responses on the LEP website.
- 2.4 To encourage participation, the LEP Question Time opportunity has been publicised widely using the following channels:
- A press release to regional and local media
  - Social media using both the LEP and Combined Authority's channels

- Direct emails to Business Communications Group members, local authority heads of communications and local district consultation sub-committee members, asking for their support in sharing the opportunity with their members and/ or local networks
- Promotion via the LEP SME eNews and Combined Authority's partner eNews
- Stories on the LEP and Combined Authority websites: <http://www.the-lep.com/news-and-blog/lep-question-time-invites-questions-from-the-public/>
- LEP Board members have also been asked to share the opportunity with their contacts

### **3. Financial Implications**

3.1 None.

### **4. Legal Implications**

4.1 None.

### **5. Staffing Implications**

5.1 None.

### **6. External Consultees**

6.1 None.

### **7. Recommendations**

7.1 That LEP Board members note the contents of this report.

### **8. Background Documents**

8.1 None.

### **9. Appendices**

9.1 None.