
Report to: Leeds City Region Enterprise Partnership Board (LEP Board)

Date: 6 June 2019

Subject: **Membership of the Leeds City Region Enterprise Partnership Board**

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1. Purpose of this report

1.1 To ask Leeds City Region Enterprise Partnership Board (the LEP Board) to:

- note the local authority representatives and substitutes appointed to the LEP Board,
- confirm the private sector representatives on the LEP Board,
- confirm the member of the LEP Board to represent and engage with the SME business community
- confirm a LEP Diversity Champion.

2. Information

2.1 The LEP Board is the decision-making forum of the Leeds City Region Enterprise Partnership (the LEP).

Local authority representatives

2.2 The LEP Constitution provides for the following local authorities to appoint a **local authority representative** and **substitute** to the LEP Board:

- City of **Bradford** Metropolitan District Council
- Borough Council of **Calderdale**
- **Harrogate** Borough Council
- **Kirklees** Metropolitan Council
- **Leeds** City Council
- **North Yorkshire** County Council
- Council of the City of **Wakefield**
- City of **York** Council

2.3 Attached as **Appendix 1** to this report is a schedule of the local authority representatives and substitutes appointed to the LEP Board.

Private sector representatives

- 2.4 Attached as **Appendix 2** to this report is a schedule of the private sector representatives currently serving on the LEP Board, and their terms of office. The LEP Constitution does not provide for substitutes for private sector representatives.
- 2.5 In view of the on-going review of LEP arrangements, the LEP Board at its meeting on 23 January 2019 extended the terms of office of those private sector representatives whose terms of office were due to expire on 30 June 2019. However, one private sector representative, Ian Cherry, does not wish to serve an extended term. This vacancy needs to be filled to comply with the LEP Constitution which provides for a majority of private sector representatives (reflecting government guidance). Given the on-going review, the vacancy has therefore been addressed by seeking expressions of interest from all current private sector representatives on an advisory panel. Those who expressed an interest in the role were interviewed by an interview panel in the week beginning 20 May which included the LEP Chair, and the panel's recommendation will be confirmed verbally. It is proposed that any appointment made will be for a term of office running to April 2020.
- 2.6 Item 8 on this agenda addresses the nomination of private sector representatives to advisory panels of the Combined Authority which report to the LEP.

SME LEP Board member

- 2.7 In accordance with the Leeds City Region Assurance Framework requirement, the LEP needs to appoint a member of the LEP Board to represent and engage with the SME business community. It is proposed that the LEP Board assigns this role to Joanna Robinson.

Diversity Champion

- 2.8 In accordance with the best practice set out in the Leeds City Region Assurance Framework, the LEP Procedure Rules require the LEP Board to appoint a member to act as the LEP's Diversity Champion, to encourage diversity and ensure that the LEP is acting in line with its diversity statement. It is proposed that the LEP Board assigns this role to Nicola Greenan.

3. Financial Implications

- 3.1 None.

4. Legal Implications

- 4.1 In respect of membership, the LEP Constitution provides that:
- a majority of LEP Board members shall be private sector representatives,

- each private sector representative is appointed in their individual capacity, and not as a representative of their employer nor of any other organisation.

5. Staffing Implications

5.1 None.

6. External Consultees

6.1 None.

7. Recommendations

7.1 That the LEP Board:

- i. Notes the local authority representatives and substitutes appointed to the LEP Board set out in **Appendix 1** of this report.
- ii. Confirms the current private sector representatives on the LEP Board as set out in **Appendix 2** of this report.
- iii. Appoints a private sector representative to the LEP Board, to fill the vacancy created by Ian Cherry's departure.
- iv. Confirms Joanna Robinson as the member of the LEP Board to represent and engage with the SME business community.
- v. Confirms Nicola Greenan as the LEP's Diversity Champion.

8. Background Documents

8.1 None.

9. Appendices

Appendix 1 - Schedule of local authority representatives
Appendix 2 - Schedule of private sector representatives