

## Forward Plan of Key Decisions from 1 June 2021

Title	Description	Decision Maker	Decision Due Date	Lead Director	Officer Contact
<b>West Yorkshire Combined Authority</b>					
Housing Revenue Fund	Approval for the scheme to progress through Activity 2 (Strategic Outline Case).	West Yorkshire Combined Authority	29 Jul 2021		Rebecca Greenwood
Real Time 2022-23	Approval for the scheme to progress through Activity 4 (Full Business Case)	West Yorkshire Combined Authority	24 Jun 2021	Director of Delivery	Graham Davies graham.davies@westyorks-ca.gov.uk
Enterprise Zone Programme, Clifton, Calderdale	The Combined Authority receives 100% of the Business Rates generated within the EZ sites for a period of 25 years from date of designation (up to March 2042 for phase 2 sites, which includes Clifton). Calderdale Council have asked the Combined Authority, as accountable body for the LEP, to consider the passporting of future business rates from the Clifton site to the Council to support prudential	West Yorkshire Combined Authority	29 Jul 2021	Director of Delivery	Jess McNeill jessica.mcneill@leeds.gov.uk

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	borrowing for capital required to deliver the full scheme of enabling works.				
Notice of Intent to prepare an assessment of bus franchising scheme	<p>The national bus strategy, Bus Back Better, was published by the Government on Monday 15 March. It sets out a key role for the bus, outlines the future of bus funding and the commitments needed from Local Transport Authorities and bus operators. The strategy can be accessed here: Bus back better - GOV.UK (<a href="http://www.gov.uk">www.gov.uk</a>).</p> <p>Since becoming a Mayoral Combined Authority earlier this year, the Combined Authority now has powers to make a bus franchising scheme. To do so, the Combined Authority will start the process to prepare and publish an Assessment of the need for a Franchising Scheme, subject the Assessment to independent</p>	West Yorkshire Combined Authority	24 Jun 2021	Director of Transport Services	Liz Hunter liz.hunter@westyorks-ca.gov.uk

Title	Description	Decision Maker	Decision Due Date	Lead Director	Officer Contact
	<p>audit and instigate a public consultation.</p> <p>The Combined Authority is required to take a decision to approve that a notice of intent to prepare an assessment of a bus franchising scheme be progressed.</p>				
<p>Notice of Intent to prepare an Enhanced Partnership Plan and Schemes</p>	<p>The national bus strategy, Bus Back Better, was published by the Government on Monday 15 March. It sets out a key role for the bus, outlines the future of bus funding and the commitments needed from Local Transport Authorities and bus operators. The strategy can be accessed here: Bus back better - GOV.UK (<a href="http://www.gov.uk">www.gov.uk</a>).</p> <p>The strategy seeks to strengthen the role of Local Transport Authorities (LTAs) through devolution of funding. £3bn for bus was</p>	<p>West Yorkshire Combined Authority</p>	<p>24 Jun 2021</p>	<p>Director of Transport Services</p>	<p>Dave Pearson  <a href="mailto:dave.pearson@westyorks-ca.gov.uk">dave.pearson@westyorks-ca.gov.uk</a></p>

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	<p>first announced by the Government in February 2020 and confirmed in the National Bus Strategy. Government has set very specific requirements and timescales for accessing this funding as follows:            By the end of June 2021, we expect all LTAs, except MCAs which have started the statutory process of franchising bus services, to commit to establishing Enhanced Partnerships across their entire areas under the Bus Services Act, and all operators to co-operate with the LTA throughout the process.....            From 1 July 2021, only LTAs and operators who meet these requirements will continue to receive the COVID-19 Bus Services Support Grant (CBSSG) or any new sources of bus funding from the Government's £3bn budget.</p>				

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	<p>The Strategy requires the West Yorkshire Combined Authority to develop an Enhanced Partnership with the bus operators in West Yorkshire, in accordance with the provisions in the Bus Services Act of 2017.</p> <p>The Combined Authority is required to take a decision to approve that a notice of intent to develop an Enhanced Partnership is issued to all bus operators in West Yorkshire.</p>				
<p>To agree a strategy and process for managing Government Covid emergency grant funding relating to bus services</p>	<p>Since April 2020, Government has issued emergency funding to bus operators and Local Transport Authorities, the COVID Bus Subsidy Grant (CBSSG), and continued to pay Bus Services Operators Grant (BSOG) at pre pandemic rates. The Government funding arrangement is continuing under a rolling 8-week notice period. The Bus Strategy</p>	<p>West Yorkshire Combined Authority</p>	<p>24 Jun 2021</p>	<p>Director of Transport Services</p>	<p>Dave Pearson dave.pearson@westyorks-ca.gov.uk</p>

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	<p>states that CBSSG will remain in place for “as long as necessary”. It is anticipated that notice to end CBSSG will be given at or around step 4 of the Covid Roadmap (21 June at the earliest) making the end of this funding in late August.</p> <p>The Government has said that further funding will be available to support the recovery of bus fare revenues will be provided for the remainder of 2021/22. It was initially expected that this funding would be delegated to LTAs however DfT officials indicate that the system is likely to continue payment direct to bus operators. However, as this is yet to be confirmed a decision is required by the Combined Authority to agree the strategy and process for managing the potential Government Covid</p>				

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	emergency grant funding should it be devolved to the Combined Authority for distribution.				
Intra City Transport Fund Capacity Funding	Approval for the scheme to progress through Activity 1 (Pipeline Identification and Gateway Assessment)	West Yorkshire Combined Authority	24 Jun 2021	Director of Delivery	Steve Heckley steve.heckley@westyorks-ca.gov.uk
Rail Parking Package - Outwood	Approval for the scheme to progress through Activity 3 (Outline Business Case).	West Yorkshire Combined Authority	24 Jun 2021	Director of Delivery	John Parkin John.Parkin@westyorks-ca.gov.uk
Approval of funding relating to the devolution deal	For the Combined Authority to agree for funding relating to the devolution deal to be released	West Yorkshire Combined Authority	24 Jun 2021	Director of Policy, Strategy & Communication	Emma Longbottom Emma.Longbottom@westyorks-ca.gov.uk
Transforming Cities Fund: Programme Review	To approve indicative funding allocations for TCF projects including release of funding to undertake project development activities as detailed in the Report to Investment Committee on 8th June.	West Yorkshire Combined Authority	24 Jun 2021		Fiona Limb Fiona.Limb@westyorks-ca.gov.uk
East Leeds Demand Responsive Travel	Approval for the scheme to progress through Activity 5 (Full Business Case with	West Yorkshire Combined Authority	24 Jun 2021		Helen Ellerton helen.ellerton@westyorks-ca.gov.uk

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	finalised costs) and work commence on Activity 6 (Delivery).				
British Library for the North	Approval for the scheme to progress through Activity 2 (Strategic Outline Case)	West Yorkshire Combined Authority	29 Jul 2021	Director of Delivery	Elizabeth Courtney elizabeth.courtney@westyorks-ca.gov.uk
Transport Fund: Leeds Inland Port	Approval for the scheme to progress through Activity 5 (Full Business Case plus finalised costs)	West Yorkshire Combined Authority	29 Jul 2021		Chris Moses chris.moses@westyorks-ca.gov.uk
Transforming Cities Fund: Halifax Bus Station	Approval for the scheme to progress through Activity 5 (Full Business Case with finalised costs) and work commence on Activity 6 (Delivery).	West Yorkshire Combined Authority	29 Jul 2021		Mark Auger Mark.Auger@westyorks-ca.gov.uk
CityConnect Phase 3 Canals - Leeds Liverpool Shipley	Approval for the scheme to progress through Activity 5 (Full Business Case with Finalised Costs).	West Yorkshire Combined Authority	29 Jul 2021		Robert Griffiths Robert.griffiths@westyorks-ca.gov.uk
Bradford Interchange Carriage Works	Approval for the scheme to progress through Activity 3 (Outline Business Case)	West Yorkshire Combined Authority	29 Jul 2021	Director of Delivery	Gina Dixon gina.dixon@westyorks-ca.gov.uk
CityConnect Phase 3 Canals - Huddersfield Narrow Canal	Approval for the scheme to progress through Activity 5	West Yorkshire Combined	29 Jul 2021		Robert Griffiths Robert.griffiths@westyorks-



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Phase 2	(Full Business Case with finalised costs) and work commence on Activity 6 (Delivery).	Authority			ca.gov.uk
Transforming Cities Fund: Network Navigation - West Yorkshire	Approval for the scheme to progress through Activity 3 (Outline Business Case)	West Yorkshire Combined Authority	29 Jul 2021	Director of Delivery	Fiona Limb Fiona.Limb@westyorks-ca.gov.uk
European Structural and Investment Funds (ESIF) – Sustainable Urban Development (SUD)	To consider and subsequently approve applications for Sustainable Urban Development, to support the delivery of European Structural and Investment Funds Strategy and the Strategic Economic Plan.	West Yorkshire Combined Authority	Between 29 Jul 2021 and 23 Jun 2022		Heather Waddington heather.waddington@westyorks-ca.gov.uk
West Yorkshire Business Accelerator Fund	Approval for the scheme to progress through Activity 4 (Full Business Case)	West Yorkshire Combined Authority	9 Sep 2021		Sylvia Hargreeves
<b>Transport Committee</b>					
<b>West Yorkshire &amp; York Investment Committee</b>					
Mirfield to Dewsbury to Leeds (M2D2L)	Approval for the scheme to progress through Activity 3	ARCHIVED - West Yorkshire	7 Apr 2021	Director of Delivery	Caroline Coy caroline.coy@westyorks-

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	(Outline Business Case)	and York Investment Committee			ca.gov.uk
Getting Building Fund: Enterprise Zone - Parry Lane	Approval for the scheme to progress through Activity 5 (Full Business Case with finalised costs) and work commence on Activity 6 (Delivery).Ro	ARCHIVED - West Yorkshire and York Investment Committee	7 Apr 2021	Director of Delivery	Rob Tranmer rob.tranmer@westyorks-ca.gov.uk
Wakefield City Centre Package (Phase 2) - Ings Road	Approval for the scheme to progress through Activity 3 (Outline Business Case).r	ARCHIVED - West Yorkshire and York Investment Committee	5 May 2021	Director of Delivery	Robert Griffiths Robert.griffiths@westyorks-ca.gov.uk
Getting Building Fund: Beech Hill Phase 2 - Halifax	Approval for the scheme to progress through Activity 5 (Full Business Case with finalised costs)	ARCHIVED - West Yorkshire and York Investment Committee	5 May 2021	Director of Delivery	Chris Brunold chris.brunold@westyorks-ca.gov.uk
SIIF Pipeline (Project 1)	To consider and consequently approve a grant application for the Strategic Inward Investment Fund	ARCHIVED - West Yorkshire and York Investment Committee	8 Jun 2021	Director of Delivery	Craig Taylor craig.taylor@westyorks-ca.gov.uk

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Transforming Cities Fund: Harrogate Railway Station Gateway - Active Travel Improvement Scheme	Approval for the scheme to progress through Activity 3 (Outline Business Case)	ARCHIVED - West Yorkshire and York Investment Committee	8 Jun 2021	Director of Delivery	Fiona Limb Fiona.Limb@westyorks-ca.gov.uk
Transforming Cities Fund: Skipton Railway Station Gateway - Active Travel Improvement Scheme	Approval for the scheme to progress through Activity 3 (Outline Business Case)	ARCHIVED - West Yorkshire and York Investment Committee	8 Jun 2021	Director of Delivery	Fiona Limb Fiona.Limb@westyorks-ca.gov.uk
SIIF Pipeline (Project 2)	To consider and consequently approve a grant application for the Strategic Inward Investment Fund	ARCHIVED - West Yorkshire and York Investment Committee	8 Jun 2021	Director of Delivery	Craig Taylor craig.taylor@westyorks-ca.gov.uk
SIIF Pipeline (Project 3)	To consider and consequently approve a grant application for the Strategic Inward Investment Fund	ARCHIVED - West Yorkshire and York Investment Committee	8 Jun 2021	Director of Delivery	Craig Taylor craig.taylor@westyorks-ca.gov.uk
SIIF Pipeline (Project 4)	To consider and consequently approve a grant application for the Strategic Inward Investment	ARCHIVED - West Yorkshire and York Investment	8 Jun 2021	Director of Delivery	Craig Taylor craig.taylor@westyorks-ca.gov.uk

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	Fund	Committee			
SIIF Pipeline (Project 6)	To consider and consequently approve a grant application for the Strategic Inward Investment Fund	ARCHIVED - West Yorkshire and York Investment Committee	8 Jun 2021	Director of Delivery	Craig Taylor craig.taylor@westyorks-ca.gov.uk
Entrepreneurship Package of Support	Approval for the scheme to progress through Activity 2 (Strategic Outline Case)	ARCHIVED - West Yorkshire and York Investment Committee	8 Jun 2021	Director of Delivery	
Health Innovation Support	Approval for the scheme to progress through Activity 2 (Strategic Outline Case).	ARCHIVED - West Yorkshire and York Investment Committee	8 Jun 2021		Sarah Bowes sarah.bowes@westyorks-ca.gov.uk
Net Zero Region Accelerator	Approval for the scheme to progress through Activity 2 (Strategic Outline Case).	ARCHIVED - West Yorkshire and York Investment Committee	8 Jun 2021		Noel Collings noel.collings@westyorks-ca.gov.uk

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<b>Finance, Resources &amp; Corporate Committee</b>					
Huddersfield Station Gateway - All phases	Approval for the West Yorkshire Transport Fund Change Request	Finance, Resources, and Corporate Committee	8 Sep 2021		Caroline Coy caroline.coy@westyorks-ca.gov.uk
Transport Fund: York Northern Outer Ring Road - CR5	Approval for the CR5 Change Request	Finance, Resources, and Corporate Committee	8 Sep 2021		David Sheard david.sheard@westyorks-ca.gov.uk
Transforming Cities Fund: Selby Station Gateway	Approval for the scheme to progress through Activity 3 (Outline Business Case).	Finance, Resources, and Corporate Committee	1 Dec 2021		Fiona Limb Fiona.Limb@westyorks-ca.gov.uk
<b>Officer delegated decisions</b>					
Getting Building Fund: Bradford 'City Village' Phase 1	Approval for the scheme to progress through Activity 5 (Full Business Case with finalised costs) and work commence on Activity 6 (Delivery).	Director of Corporate Services	26 Mar 2021	Director of Delivery	Rob Tranmer rob.tranmer@westyorks-ca.gov.uk
Getting Building Fund: Leeds City Centre 'Grey to Green'	Approval for the scheme to progress through Activity 5	Managing Director	29 Mar 2021		Rob Tranmer rob.tranmer@westyorks-

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	(Full Business Case with finalised costs) and work commence on Activity 6 (Delivery).				ca.gov.uk
Contract Award for Full Service Legal Advice	To award and enter into a contract for the provision of Full Service Legal Advice to the Combined Authority.	Managing Director	9 Apr 2021	Director of Corporate Services	Jane Paddey jane.paddey@westyorks-ca.gov.uk
Corridor Improvement Programme: Bradford - A6177 Great Horton Road - Horton Grange Road	Approval for the scheme to progress through Activity 4 (Full Business Case) and work commence on Activity 5 (Full Business Case with finalised costs).	Managing Director	9 Apr 2021	Director of Delivery	James Bennett james.bennett@westyorks-ca.gov.uk
Transforming Cities Fund: Leeds City Centre Cycle Improvements	<p>To approve that (subject to the conditions set by the Programme Appraisal Team (PAT)):</p> <ul style="list-style-type: none"> <li>• The Transforming Cities Fund (TCF): Leeds City Centre Cycle Improvements Phase 1 scheme proceed through decision point 4 (Full business case) and work commences on activity 5 (delivery).</li> <li>• Approval to the total</li> </ul>	Managing Director	23 Apr 2021		Vicky Dumbrell vicky.dumbrell@westyorks-ca.gov.uk

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	<p>scheme Phase 1 cost of £1.641 million (which will be funded from the Transforming Cities Fund Programme) is given.</p> <p><u>Conditions:</u> The following conditions have been set by PAT to gain Approval to Proceed to Delivery:</p> <ul style="list-style-type: none"> <li>• The total phase 1 scheme cost is within those set out in the FBC approval.</li> <li>• The legal TRO process for Phase 1 scheme completed.</li> <li>• The grant funding agreement has been agreed with the Combined Authority and is ready for signing.</li> </ul>				
Corridor Improvement Programme: Wakefield - A650 Newton Bar	<p>To approve that</p> <ul style="list-style-type: none"> <li>• The Corridor Improvement Programme Wakefield A650</li> </ul>	Managing Director	23 Apr 2021		James Bennett james.bennett@westyorks-ca.gov.uk

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	<p>Newton Bar scheme proceeds through decision point 5 and work commences on activity 6 (Delivery).</p> <ul style="list-style-type: none"> <li>Approval to an additional £8.285 million from the West Yorkshire plus Transport Fund (WY+TF) is given, taking the total approval from the WY+TF to £8.635 million. The total scheme value is £8.720 million.</li> <li>The Combined Authority enters into a funding variation agreement with Wakefield Council for expenditure of up to £8.635 million from the WY+TF.</li> </ul>				
Lifetime Skills Guarantee: Level 3 delegated funding	To accept delegated funding from Department for Education to support the new Lifetime Skills Guarantee: Level 3 Adult Offer to the value of	Managing Director	9 Apr 2021		Catherine Lunn catherine.lunn@westyorks-ca.gov.uk



<b>Title</b>	<b>Description</b>	<b>Decision Maker</b>	<b>Decision Due Date</b>	<b>Lead Director</b>	<b>Officer Contact</b>
	£4,622,770 for delivery from 1 August 2021.				
Leeds Bus Station Gateway (Bus Delivery)	Approval for the scheme to progress through Activity 5 (Full Business Case with finalised costs) and work commence on Activity 6 (Delivery).	Managing Director	7 May 2021		Steven Butcher
York Northern Outer Ring Road	Approval of Activity 3 (Outline Business Case) Change Request.	Managing Director	21 May 2021		David Sheard david.sheard@westyorks-ca.gov.uk
Getting Building Fund: Brighouse A6025 Reconstruction	To enable works to reinstate the A6025 Park Road following a landslip in February 2020 which led to its full closure throughout last year and stopped east-west traffic movements between Elland and Brighouse. This will unlock 0.5 km of highway and will re-connect Elland and Brighouse.	Managing Director	25 May 2021		Rob Tranmer rob.tranmer@westyorks-ca.gov.uk
Transforming Cities Fund: Leeds Station - Sustainable Travel Gateway	To ensure funding is in place to enable statutory services diversions and works on Boar Lane to relocate buses from	Managing Director	4 Jun 2021		Fiona Limb Fiona.Limb@westyorks-ca.gov.uk

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	New Station Street in advance of the main scheme construction works planned for later in 2021.				
Mayoral Combined Authority Digital	Approval for the scheme to progress through Activity 5 (Full Business Case with finalised costs) and work commence on Activity 6 (Delivery).		18 Jun 2021		David Gill, Head of ICT Services david.gill@westyorks-ca.gov.uk
Local Transport Plan: Safety, Accessibility and Efficiency Programme	Approval for the scheme to progress through Activity 4 (Full Business Case)	Managing Director	2 Jul 2021		Owen Gilroy Owen.Gilroy@westyorks-ca.gov.uk
Appointment of Consultants to provide business case support for the Corridor Improvement Programme and Transport Fund schemes.	Jacobs engineering was appointed as the consultant to provide business case support following a procurement exercise, tender reference CA1091. An RFD was approved on the 20th December 2019 and appointed Jacobs as framework supplier and with an initial order of works for Commission 1 and Commission 2. The total value of orders to date for		Before 3 Jul 2021		James Bennett james.bennett@westyorks-ca.gov.uk

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	<p>both Commissions (as at 18/05/20) has been £639,933. A written record of an officer decision was made in January 2020.</p> <p>The contract was set up with known work, Commission 1 and 2, and secondly a framework using a rate card for subsequent works with a total potential value of up to £2m. Following the initial Commissions it is now forecast that a utilisation of the framework element over the course of the next 12- 24 months. This will place new orders from the framework element of the contract.</p> <p>The total value of the new Commission is not known, but it could be anywhere between the current Commissions value of £639,933 to the total framework ceiling of £2m during the next 12- 24</p>				

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	months. The work is likely to involve the production of business cases. Therefore, this key decision is in place highlighting the potential value of works over the next 12- 24 months.				
Transport Fund: A629 Phase 5	Approval for the scheme to progress through Activity 4 (Full Business Case).	Managing Director	16 Jul 2021		Caroline Coy caroline.coy@westyorks-ca.gov.uk
Corridor Improvement Programme: Calderdale - A58 - A672 Corridor	Approval for the scheme to progress through Activity 5 (Full Business Case plus finalised costs)	Managing Director	16 Jul 2021		James Bennett james.bennett@westyorks-ca.gov.uk
Corridor Improvement Programme: Calderdale - A646 - A6033 Corridor	Approval for the scheme to progress through Activity 5 (Full Business Case plus finalised costs)	Managing Director	16 Jul 2021		James Bennett james.bennett@westyorks-ca.gov.uk
Lifetime Skills Guarantee: Level 3 delegated funding	To allocate delegated funding from Department for Education to support the new Lifetime Skills Guarantee to Grant providers route 1: Level 3 Adult Offer to the total value of £4,622,770 for delivery		16 Jul 2021		Catherine Lunn catherine.lunn@westyorks-ca.gov.uk

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	from 1 August 2021.				
Adult Skills Training Framework	To approve the use of funding through Combined Authority Gainshare funding to deliver adult training to individuals across West Yorkshire.		16 Jul 2021		Michelle Hunter michelle.hunter@westyorks-ca.gov.uk
Transforming Cities Fund: Halifax Bus Station	Approval for the scheme to progress through Activity 5 (Full Business Case with finalised costs) and work commence on Activity 6 (Delivery).	Managing Director	30 Jul 2021		Mark Auger Mark.Auger@westyorks-ca.gov.uk
Getting Building Fund: Leeds City Centre 'Grey to Green' Phase 2 – Corn Exchange & Meadow Lane	Approval for the scheme to progress through Activity 5 (Full Business Case with finalised costs).		30 Jul 2021		Rob Tranmer rob.tranmer@westyorks-ca.gov.uk
CTP: Integrated Corporate Systems	Approval to proceed through decision point 4 (full business case)	Managing Director	13 Aug 2021		Jonathan Sheard jonathan.sheard@westyorks-ca.gov.uk
Corridor Improvement Programme: Dyneley Arms, Leeds	Approval for the scheme to progress through Activity 5 (Full Business Case with finalised costs) and work commence on Activity 6 (Delivery)	Managing Director	13 Aug 2021		James Bennett james.bennett@westyorks-ca.gov.uk

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Transforming Cities Fund: Elland Rail Station Access			13 Aug 2021		Fiona Limb Fiona.Limb@westyorks- ca.gov.uk
Corridor Improvement Programme - Kirklees - Huddersfield Southern Corridors	Approval for the scheme to progress through Activity 5 (Full Business Case with finalised costs) and work commence on Activity 6 (Delivery).	Managing Director	10 Sep 2021		James Bennett james.bennett@westyorks- ca.gov.uk