

## **EMPLOYMENT AND SKILLS PANEL**

**MEETING TO BE HELD AT 2.00 PM ON THURSDAY, 12 SEPTEMBER  
2019 IN COMMITTEE ROOM A, WELLINGTON HOUSE, 40-50  
WELLINGTON STREET, LEEDS**

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### **A G E N D A**

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS**
- 3. EXEMPT INFORMATION - EXCLUSION OF THE PRESS AND PUBLIC**
- 4. MINUTES OF THE MEETING OF THE EMPLOYMENT AND SKILLS PANEL HELD ON 30 MAY 2019**  
(Pages 1 - 8)
- 5. CHAIR'S UPDATE**
- 6. GOVERNANCE ARRANGEMENTS - TERMS OF REFERENCE, QUORUM AND MEMBERSHIP**  
(Pages 9 - 12)
- 7. EMPLOYMENT AND SKILLS SERVICES**  
(Pages 13 - 54)
- 8. STRATEGIC INSIGHT:**
  - (a) LABOUR MARKET INFORMATION**  
(Pages 55 - 56)
  - (b) LOCAL INDUSTRIAL STRATEGY**  
(Pages 57 - 60)

## 9. TALENT DEVELOPMENT

- (a) **CHANNEL 4 / DIGITAL SECTOR**  
(Pages 61 - 66)
- (b) **SKILLS COMMISSION AND POLICY INSIGHT**  
(Pages 67 - 70)
- (c) **WORK PROGRAMME**  
(Pages 71 - 76)

## 10. DATE OF THE NEXT MEETING - 27 NOVEMBER 2019

Signed:

A handwritten signature in black ink, consisting of the letters 'BSM' in a stylized, cursive font, with a horizontal line underneath.

**Managing Director**  
**West Yorkshire Combined Authority**