

**MEETING OF THE WEST YORKSHIRE COMBINED AUTHORITY
TO BE HELD ON THURSDAY 23 JULY 2015 (11.00 am)
AT WELLINGTON HOUSE, LEEDS**

A G E N D A

- 1. APOLOGIES FOR ABSENCE**
 - 2. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS**
 - 3. EXCLUSION OF THE PRESS AND PUBLIC**
 - 4. MINUTES OF THE ANNUAL MEETING HELD ON 25 JUNE 2015**
(pages 4 – 16)
-

Matters For Decision

- 5. GOVERNANCE MATTERS : APPOINTMENTS**
(Member lead: Cllr Box, Author: Nick Winney)
(pages 17 – 18)
- 6. LEEDS CITY REGION GROWTH DEAL DELIVERY UPDATE**
(Member lead: Cllr Green, Author: Rob Norreys)
(pages 19 - 26)
- 7. LEEDS CITY REGION GROWTH DEAL BUDGET RE-ALLOCATION AND
FUNDING APPROVALS FOR 2015/16 AND 2016/17**
(Member lead: Cllr Green, Author: Rob Norreys)
(pages 27 - 35)
- 8. ENHANCEMENT TO THE YOUNG PERSONS' CONCESSIONARY
TRAVEL SCHEME**
(Member lead: Cllr Wakefield, Author: John Henkel)
(pages 36 - 38)

9. APPRENTICESHIP GRANT FOR EMPLOYERS (AGE)

(Member lead: Cllr Green, Author: Rob Norreys)

(pages 39 - 42)

10. BUDGETS FOR LEP PROJECTS AND PROGRAMMES

(Member lead: Cllr Green, Author: Rob Norreys)

(pages 43 - 46)

11. PLANNING REVIEW

(Member lead: Cllr Box, Author: Rob Norreys)

(pages 47 - 55)

Matters For Discussion

12. DEVOLUTION (Verbal Update)

Signed:



Head of Paid Service WYCA

PUBLIC INSPECTION OF DOCUMENTS AND ACCESS TO MEETINGS OF THE WEST YORKSHIRE COMBINED AUTHORITY

- (a) Files containing documentation relating to items to be discussed at the meeting may be inspected by contacting the named officer as detailed below. Certain information may be confidential and not open to inspection.
- (b) The attached agenda items do not contain any exempt information as defined in Part 1 of Schedule 12A to the Local Government Act 1972.

Compilation of Agenda by:	Angie Shearon
Telephone No:	Leeds (0113) 251 7220
Date:	15 July 2015



ITEM 4

MINUTES OF THE ANNUAL MEETING OF THE WEST YORKSHIRE COMBINED AUTHORITY HELD ON THURSDAY 25 JUNE 2015 AT WEST OFFICES, STATION RISE, YORK

Present:	Cllr Peter Box (Chair)	-	Wakefield MDC
	Cllr Barry Collins	-	Calderdale MBC
	Cllr David Green	-	City of Bradford MDC
	Cllr David Sheard	-	Kirklees MC
	Cllr Judith Blake	-	Leeds City Council
	Cllr Keith Aspden	-	City of York Council
	Cllr Stewart Golton	-	Liberal Democrat Representative (Leeds City Council)
	Cllr Stephen Baines	-	Conservative Representative (Calderdale MBC)
	Cllr Simon Cooke	-	Conservative Representative (City of Bradford MDC)
	Roger Marsh	-	Leeds City Region LEP
In attendance:	Councillor Keith Wakefield	-	Leeds City Council
	Adrian Lythgo	-	Combined Authority
	Nick Winney	-	Combined Authority
	David Burrell	-	Combined Authority

1. Membership of the West Yorkshire Combined Authority

The Authority considered a report of the Secretary and Solicitor in respect of the following:

- The appointment of members and substitute members to the WYCA by Constituent Councils and the City of York Council.
- The appointment of the Leeds City Region Local Enterprise Partnership member ("the LEP member") and substitute LEP member to the WYCA.
- Granting of voting rights to the LEP member and to the WYCA member appointed by the City of York Council.

Resolved:

- (i) That the following appointments to the WYCA by the Constituent Councils and the City of York be noted:

Cllr David Green	-	City of Bradford MDC
Cllr Tim Swift	-	Calderdale MBC
Cllr David Sheard	-	Kirklees MC
Cllr Judith Blake	-	Leeds City Council
Cllr Peter Box	-	Wakefield MDC
Cllr Keith Aspden	-	City of York Council
Cllr Jeanette Sunderland	-	Liberal Democrat Representative (City of Bradford MDC)
Cllr Stephen Baines	-	Conservative Representative (Calderdale MBC)
Cllr Andrew Carter	-	Conservative Representative (Leeds City Council)

- (ii) That the appointment of Roger Marsh as the LEP member and Bob Cryan as substitute member until the next Annual Meeting, be approved.

- (iii) That the following appointments as substitutes to the WYCA by the Constituent Councils and the City of York be noted:

Cllr Val Slater	-	for Cllr David Green
Cllr Barry Collins	-	for Cllr Tim Swift
Cllr Peter McBride	-	for Cllr David Sheard
Cllr James Lewis	-	for Cllr Judith Blake
Cllr Denise Jeffery	-	for Cllr Peter Box
Cllr Chris Steward	-	for Cllr Keith Aspden
Cllr Nadeem Ahmed	-	for Cllr Stephen Baines
Cllr Simon Cooke	-	for Cllr Andrew Carter
Cllr Stewart Golton	-	for Cllr Jeanette Sunderland

- (iv) That the current voting rights of the LEP and City of York members continue during the 2015/16 municipal year (subject to any subsequent further or alternative resolution of the voting members of the WYCA) subject to the following revisions:

- reference to the Local Transport Plan shall mean the Single Transport Plan; and
- the adoption of any implementation plans which are appended to the Single Transport Plan be excepted from the voting rights.

2. Appointment of the Chair and Vice Chair of the West Yorkshire Combined Authority

Members were asked to consider nominations for the positions of Chair and Vice Chair of the West Yorkshire Combined Authority.

Councillor Peter Box was proposed and seconded for the position of Chair and Councillor Tim Swift was proposed and seconded for the position of Vice Chair.

Resolved:

- (i) That Councillor Peter Box be appointed as Chair of the Authority.
- (ii) That Councillor Tim Swift be appointed as Vice Chair of the Authority.

3. Apologies for Absence

Apologies for absence from Councillors Andrew Carter, Tim Swift and Jeanette Sunderland.

4. Declarations of Disclosable Pecuniary Interests

There were no pecuniary interests declared by members at the meeting.

5. Minutes of the Meeting held on 12 March 2015

Resolved: That the minutes of the meeting of the WYCA held on 12 March 2015 be approved and signed by the Chair.

6. Committee Arrangements and Appointments

The Authority considered a report of the Secretary and Solicitor in respect of the following:

- To appoint committees of the WYCA.
- To appoint members to WYCA committees.
- To appoint Chairs/Deputy Chairs of WYCA committees.
- To grant voting rights to members of WYCA committees.

- To appoint Independent Persons, pursuant to the requirements of the Localism Act 2011.

Resolved:

- (i) That the following committees be established to discharge the functions set out in the terms of reference appended to the submitted report:
- Governance & Audit Committee
 - Leeds City Region Partnership Committee
 - Overview & Scrutiny Committee
 - Transport Committee
 - West Yorkshire & York Investment Committee
- (ii) That, in accordance with S17 of the Local Government and Housing Act 1989, the Authority nominate the following of its members to sit on each of the committees (except for the Overview and Scrutiny Committee):
- Transport Committee: Cllr Tim Swift
 - Governance and Audit Committee: to be confirmed at the next meeting of the WYCA.
 - West Yorkshire and York Investment Committee: Cllr David Green and Roger Marsh.
 - LCR Partnership Committee: Cllrs David Green, Tim Swift, David Sheard, Judith Blake, Peter Box and Keith Aspden.
- (iii) That subject to the following amendment, the members as set out in Appendix 6 to the submitted report be co-opted onto WYCA committees:
- The Overview & Scrutiny Committee: Councillor Nussrab Mohammed to replace Councillor Cath Bacon.
- (iv) That Chairs and Deputy Chairs be appointed to the following committees:
- | <u>Committee</u> | <u>Chair</u> | <u>Deputy Chair</u> |
|--------------------------------|---|---------------------|
| Transport Committee | Cllr K Wakefield | Cllr E Firth |
| Governance & Audit Committee | Cllr G Hussain | |
| WY & York Investment Committee | Cllr D Green | Roger Marsh |
| Overview & Scrutiny Committee | Cllr R Light | |
| LCR Partnership Committee | to be confirmed at the first meeting of the LCR Partnership Committee | |
- (v) That any member of a Constituent Council co-opted to any committee of the WYCA be a voting member of that committee, (and of any sub-committee to which they may be appointed by that committee).

- (vi) That all co-opted members of the LCR Partnership Committee be voting members of that committee, and that substitute arrangements for those members be continued as for 2014/15.
- (vii) That in accordance with the WYCA Order 2014, any member from the City of York Council co-opted to any committee of the WYCA including the Overview and Scrutiny Committee be a voting member of that committee, with the exception of the member appointed to the Transport Committee who should be a non-voting member of that committee.
- (viii) That Mr Ian Brown and Ms Carolyn Lord be appointed to act as Independent Persons in relation to complaints concerning allegations of a breach of the Authority's Code of Conduct by members of the WYCA and that such persons be paid £800 annually, with a further £220.19 for each day or part of a day attending at a meeting of the relevant committee at which an allegation of misconduct is considered.

7. Amendments to Governance Arrangements

The Authority considered a report of the Secretary and Solicitor in respect of the following:

- Report of the Remuneration Panel together with recommended changes to the Members' Allowances Scheme.
- Amendments to the Officer Delegation Scheme, WYCA Standing Orders and a Code of Practice for recording WYCA meetings.

Resolved:

- (i) That the recommendations of the Independent Remuneration Panel as set out in Appendix 1 of the submitted report be endorsed.
- (ii) That the revised Members' Allowances Scheme as set out in Appendix 2 of the submitted report be adopted.
- (iii) That the revised Officer Delegation Scheme as set out in Appendix 3 of the submitted report be approved.
- (iv) That the revised procedural rules as set out in Appendix 4 of the submitted report be approved.
- (v) That the revised Access to Information Annex attached at Appendix 5 to the submitted report be approved.
- (vi) That the Code of Practice for recording meetings of the WYCA as set out in Appendix 6 of the submitted report be adopted.

- (vii) That the Standing Orders relating to the Overview & Scrutiny Committee be amended to insert a new Standing Order 2.3 which provides that “no member of the Leeds City Region Local Enterprise Partnership Board may be a member of the Overview and Scrutiny Committee”.

8. Representation on Outside Bodies

The Authority considered a report of the Secretary and Solicitor regarding WYCA representation on outside bodies.

Resolved: That the following appointments to outside bodies for the municipal year 2015/16 be approved:

<u>Outside Body</u>	<u>Nomination</u>
Transport for the North Partnership Board	Cllr K Wakefield/ Roger Marsh
Rail North Director	Cllr K Wakefield
Rail North Director (Alternate)	Cllr J Blake
Calder Valley Line Working Group	Cllr T Swift
City Regions Transport Special Interest Group	Cllr K Wakefield Cllr E Firth Cllr E Smaje
East Coast Main Line Authorities	Cllr E Firth
HS2 Regional Programme Board	Cllr K Wakefield
Leeds Station Strategic Advisory Board	Cllr K Wakefield
The Association of Rail North Partner Authorities Leaders' Committee	Cllr K Wakefield Cllr V Slater (sub)
University of Leeds –	
• Council	Roger Marsh
• Strategy & Investment Committee	Roger Marsh
• Audit & Risk Committee	Roger Marsh
HS2 Growth Taskforce	Roger Marsh
Bradford Producer City Board	Roger Marsh

9. Calendar of Meetings for 2015 – 2016

The Combined Authority considered a report setting out a proposed calendar of meetings for 2015-16.

Resolved: That, subject to the following amendments, the Calendar of Meetings for 2015/16 be approved:

- The Overview & Scrutiny Committee scheduled for 22 July 2015 will be held on 23 July 2015.
- The Overview & Scrutiny Committee scheduled for 1 December 2015 will be held on 2 December 2015.

10. Governance and Audit Recommendations

The Authority considered a report of the Director of Resources which sought approval to the Local Code of Corporate Governance which had been considered by the Governance & Audit Committee at its meeting held on 22 April 2015.

A copy of the Local Code of Corporate Governance was attached at Appendix A to the submitted report.

Resolved: That the Local Code of Corporate Governance be approved.

11. Minutes of the Meeting of the Transport Committee held on 27 March 2015

Resolved: That the minutes of the meeting of the Transport Committee held on 27 March 2015 be noted.

12. Minutes of the Meeting of the Governance & Audit Committee held on 22 April 2015

Resolved: That the minutes of the meeting of the Governance & Audit Committee held on 22 April 2015 be noted.

13. Minutes of the Meeting of the Overview & Scrutiny Committee held on 28 April 2015

Resolved: That the minutes of the meeting of the Overview & Scrutiny Committee held on 28 April 2015 be noted.

14. Minutes of the Meeting of the West Yorkshire & York Investment Committee held on 2 June 2015

Resolved: That the minutes of the meeting of the West Yorkshire & York Investment Committee held on 2 June 2015 be noted.

15. Devolution

CA members emphasised the need for the Government to match their ambitions for any devolution deal to be transformational and allow local decision making to drive forward economic growth and prosperity.

It was noted that discussions should also continue with other councils across the regions regarding a geography for devolution that would deliver the best economic benefits.

Members stressed the need to engage and enlist the support of local people and businesses. It was suggested that a public narrative be prepared setting out the CA's aspirations and main asks and how any deal should focus on getting the best outcomes for local people by taking local decisions on key areas such as housing, skills training and transport and other public services.

Resolved:

- (i) That a list of aspirations/main asks be further developed and shared with members of the Combined Authority.
- (ii) That a narrative be prepared on devolution.

16. Leeds City Region Growth Deal Delivery and Budget Re-allocation for 2015/16

The Authority considered a report of the LEP Director/Head of Economic Strategy, which provided an update on the delivery of the Growth Deal and West Yorkshire plus Transport Fund (WY+TF) and on progress of delivery of other Leeds City Region projects and programmes. Consideration was also given to the process of reallocating Growth Deal expenditure within the current financial year.

In respect of the progress on delivery of the Growth Deal, members noted the dashboards which were attached at Appendix 1 and the updates on the programmes and projects where there had been significant developments since the last meeting. In welcoming the progress which had been made, the Committee suggested that the Transport Committee and Investment Committees should liaise with a view to further accelerating other schemes.

With regard to the Biovale project which was being managed by York, North Yorkshire & East Riding (YNYER) LEP, members commented on the potential risk to the Growth Deal budget in respect of which the YNYER had asked for a revised business case for their Board meeting on 24 July. Officers were requested to provide a briefing note for WYCA members with suggestions of how local businesses could support the project going forward.

Members noted progress on the delivery of Growth Deal and other City Region projects and programmes. It was reported that in many cases delivery was meeting or exceeding targets. In particular, the results of the final evaluation report which highlighted the achievements of the local Business Growth Programme were noted.

Resolved:

- (i) That the progress to date in delivering the Leeds City Region Growth Deal and other projects outlined in the submitted report be welcomed.
- (ii) That the recommendations as set out in paragraphs 4.2 - 4.3 of the submitted report agreeing a funding package of £1.757m to support the development of Barnsley Town Centre in 2015/16 be endorsed.
- (iii) That the recommendations as set out in paragraphs 4.4 -4.5 of the submitted report to bring forward £500,000 on the Leeds Brownfield Sites scheme into the current financial year be endorsed
- (iv) That the following projects to proceed to full business case be endorsed:
 - Kirklees Housing Sites
 - Normanton Depot
- (v) That the funding agreements which were subject to successful completion of due diligence and agreements of contracts, and to the availability of Local Growth Funds be noted.

17. Skills Capital

The Authority considered a report of the LEP Director/Head of Economic Strategy which provided an overview of the Skills Capital programme including Round One (2015/16) and the new Round Two (2016/17).

The LEP's Local Growth Fund (LGF) deal includes £79m for Skills Capital, for a four year programme of investment in further education and skills facilities. The programme aims to ensure a high quality environment for students to support priority sectors by linking the investment more closely to the future skills needs of the economy.

The Authority was advised that the following four Skills Capital proposals were now nearing contracted agreement:

- Kirklees College (£3,100,996)
- Leeds City College (£8,998,358)
- Shipley College (£119,000)
- Calderdale College (£4,970,000)

It was also reported that following publication of Expressions of Interest (EOI) for projects in Round Two, 16 EOIs had been received and the Skills Appraisal Panel had shortlisted these and details were attached at Appendix 1 to the submitted report. Business cases were expected for the 8 remaining projects which had to be submitted by 6 July 2015 and following detailed technical appraisal, those projects would be considered by the West Yorkshire & York Investment Committee for a decision to be taken by the WYCA in the Autumn.

Resolved:

- (i) That the significant role of the WYCA in making investments in skills capital projects from the Local Growth Fund to support the wider priorities of the Leeds City Region economy be endorsed.
- (ii) That the capital expenditure approved by the former Leaders' Board for the four capital skills schemes in Round One as set out in paragraph 2.2 of the submitted report be endorsed.

18. Transport Scheme Approvals

The Authority considered a report of the Director of Development in respect of the following:

- The progression of the Hard Ings Road Improvements project through the WY+TF gateway approval process.
- Amendments to the capital programme to include the new Cycle City Ambition Grant 2 (CCAG2) Programme and to approve the expenditure of £30.279m, following confirmation of funding from the Department for Transport.

It was reported that the Transport Committee and West Yorkshire & York Investment Committee had both endorsed the Hard Ings Road Improvements project. This would allow the scheme to progress to the detailed design stage, with resulting expenditure of £418,000 to allow Gateway 2 to be reached in Summer 2016.

In respect of the Cycle City Ambition Grant 2, it was reported that the bid application had been successful and a further £22.107m had been allocated by the Department for Transport as part of the total programme cost of £30.279m.

Resolved:

- (i) That the progression of the Hard Ings Road Improvements scheme to proceed through Gateway 1 be approved.

- (ii) That the WYCA's capital programme to accommodate the new Cycle City Ambition Grant 2 be amended and the associated expenditure of £30.279m as set out in the submitted report be approved.

19. Officer Arrangements

The Authority considered a report of the Director of Resources in respect of the following:

- The continuing arrangements in the short term for the Head of Paid Service for the WYCA.
- The establishment of the post of Managing Director for the WYCA and arrangements for recruitment to the post.
- The proposed TUPE transfer of the Regional Economic Intelligence Unit from Leeds City Council to the WYCA.

Members considered the establishment of a full time permanent post of Managing Director for WYCA which would include the responsibilities and duties of the Head of Paid Service. It was also proposed to set up a recruitment panel to be chaired by the Chair of the Authority to manage all aspects of the recruitment process and to make a recommendation to the full WYCA in due course.

The Authority also considered the proposed TUPE transfer of the 5 Regional Economic Intelligence members of staff from Leeds City Council to WYCA from 1 September 2015.

Resolved:

- (i) That the Chief Executive of Kirklees continue in his role as the WYCA's Head of Paid Service until such time as a permanent appointment is made to include the responsibilities of the post.
- (ii) That the post of Managing Director be established.
- (iii) That a Recruitment Panel be established to recruit to the post of Managing Director and that the arrangements for establishing and operating the Panel be delegated to the Head of Paid Service in consultation with the Chair of the Authority.
- (iv) That the Recruitment Panel be politically balanced and should also include Roger Marsh with the Panel being chaired by Councillor Peter Box.
- (v) That the TUPE transfer of the Regional Economic Intelligence Unit from Leeds City Council to the WYCA on 1 September 2015, subject to the satisfactory conclusion of the ongoing due diligence work be approved.

20. Exclusion of the Press and Public

The West Yorkshire and York Investment Committee considered a recommendation to exclude the press and public from Appendices 1 & 2 to Agenda Item 18, which contained exempt information defined in Paragraph 3 of Schedule 12A Local Government Act 1972.

Resolved: It was agreed that for the reasons outlined below, the public interest would be better served by maintaining the exemption, and, therefore, the press and public were excluded from inspecting Appendices 1 & 2 to Agenda Item 18:

- (i) It was agreed that disclosure of Appendix 1, Agenda Item 18 would, or would be likely to prejudice the company's commercial interests, and could undermine the process, future processes, or the outcome on this occasion, to the detriment of the WYCA and the public interest.
- (ii) It was agreed that in respect of Appendix 2, Agenda Item 18, that in all the circumstances of the case, the public interest in maintaining the exemption outweighed the public interest in disclosing the information, because it is in the interests of the WYCA and public that the Secretary and Solicitor provide legal advice to the WYCA without risk of its disclosure, as such disclosure would prejudice the WYCA's position.

21. West Yorkshire & York Superfast Broadband Delivery Project

The Authority considered a report which provided an update on the status of the West Yorkshire and York superfast broadband delivery project Phase 2 "WYLB2".

It was reported that following the decision to proceed in procuring a private sector partner to deliver New Generation Access broadband infrastructure across West Yorkshire and York, considerable progress had now been made.

Members were advised that a deal had been secured which included 99% of the WYCA's priorities and was one of the best value for money deals of the Phase 2 contracts in the country.

It was reported that there was only one supplier on the BDUK framework (BT) within the constraints of procurement rules and legislation to progress the project and tender documentation had been issued detailing the funding available and outputs required. Members had been provided with a confidential summary of the key points arising from the tender including details of how the offer seeks to deliver enhancements in priority areas.

It was noted that an urgent decision on whether or not to proceed with the project was required because the state aid exemption and framework agreement that the

contract was being awarded under was due to expire on 28 June 2015. The WYCA therefore recommended to proceed with the contract.

Resolved:

- (i) That the Authority enters into the following agreements:
 - The BDUK grant agreement with the Department for Culture, Media and Sport.
 - The contract with BT for the installation of superfast broadband infrastructure.
 - The operational integration side letter and changes required to accelerate the build.
 - Any other documentation that the Head of Economic Development believes is necessary to implement the project which will be concluded by the Head of Economic Strategy in consultation with the Secretary and Solicitor.
- (ii) That for the purpose of paragraph 13.2.1 of the WYCA Overview & Scrutiny Standing Orders, this decision is an “urgent” decision which shall not be subject to call in and which may be implemented immediately to preserve the availability of the State Aid Bloc Exemption which would otherwise be lost.
- (iii) That WYCA and the partner local authorities continue to work with BT and other digital infrastructure providers to ensure that all residents and businesses within West Yorkshire and York have access to superfast and further enhanced broadband services, particularly the core economic areas, city centres and areas of greatest deprivation.

Originator: Nick Winney
Monitoring Officer



ITEM 5

Report to: Combined Authority

Date: 23 July 2015

Subject: Governance Matters: Appointments

1. Purpose

- 1.1. To make an appointment to the Overview & Scrutiny Committee.
- 1.2. To appoint a CA member to the Governance & Audit Committee.

2. Information

Bradford Council Appointments

- 2.1. Bradford Council have notified the Authority's Monitoring Officer of their wish to change one of their nominations to the Overview & Scrutiny Committee as follows:-

Overview & Scrutiny Committee

Councillor Mohammed Amran (Lab) to replace Councillor Nussrat Mohammed (Lab)

Governance & Audit Committee

At the Authority's AGM on 25 June, members deferred making a CA member appointment to the Governance & Audit Committee. Members are asked to further consider this appointment.

- 2.2. The Authority is asked to consider the above nomination. It is a matter for the Authority to make appointments to its Committees.

3. Financial Implications

- 3.1. Councillor Amran is a direct replacement for Councillor Mohammed; therefore the Members' Allowances budget remains the same and CA members are not remunerated.

4. Staffing Implications

4.1. None.

5. Consultees

5.1. None.

6. Recommendations

6.1. That the Authority considers Bradford Council's revised nomination to the Overview & Scrutiny Committee.

6.2. That the Authority considers the appointment of a CA representative on the Governance & Audit Committee.

Originator: Rob Norreys
Head of Economic Strategy,
WYCA



ITEM 6

Report to: West Yorkshire Combined Authority

Date: 23 July 2015

Subject: Leeds City Region Growth Deal Delivery Update

1. Purpose

1.1. To update the Authority on:

- delivery of the Growth Deal and the West Yorkshire plus Transport Fund;
- progress on the delivery of other City Region projects and programmes.

2. Progress on delivery of Growth Deal and other City Region projects

2.1 The Combined Authority has requested regular updates on progress towards delivery of each of the projects and programmes for which we have been awarded funding under the Leeds City Region Growth Deal of July 2014, including the West Yorkshire plus Transport Fund schemes. Progress is monitored through monthly updates to a 'dashboard' utilising a traffic light 'RAG (red, amber, green) rating' system to reflect the position of each project with respect to resources, risk and deliverability. The dashboards are attached at Appendix 1 (a, b and c). The paragraphs below summarise the key developments since the June meeting of the Combined Authority.

Dashboard: In Delivery – Growth Deal and other LEP Projects and Programmes (Appendix 1a)

2.2 **Pillar 1 – Supporting growing businesses. The growth service** was publicly launched on 2 July – all staff are in place across the City Region and the website and phone number are operational.

2.3 **Pillar 2 – Developing a skilled and flexible workforce.** With regard to the four **skills capital projects** approved for 2015/16, at the time of writing the project at

Calderdale College has become the first to have completed its contract. **The skills service** is also now fully operational, with over 70 grants having already been made to local businesses.

- 2.4 **Pillar 3 – Building a resource smart City Region.** There are no changes to the RAG ratings for these projects.
- 2.5 **Pillar 4 – Delivering the infrastructure for growth.** Following its decision at the June meeting the Combined Authority has signed a contract with BT to deliver **West Yorkshire and York Broadband Programme**, Phase 2, providing superfast broadband to an extra 28,000 homes and businesses.

Dashboard: Project Pipeline – Growth Deal (Appendix 1b)

- 2.6 **Pillar 1 – Supporting growing businesses.** There are no changes to the RAG ratings for these projects.
- 2.7 **Pillar 2 – Developing a skilled and flexible workforce.** Eight further **skills capital** proposals have now submitted their final business cases for the 2016/17 programme, with funding decisions to be taken by the Combined Authority in the Autumn following their appraisal by ourselves and the Skills Funding Agency.
- 2.8 **Pillar 3 – Building a resource smart City Region.** With regard to **BioVale**, the York, North Yorkshire & East Riding LEP (who are managing this project) will consider a revised business plan at their Board meeting on 24 July, so we will be in a position to report back on its status at the next Combined Authority meeting in September. It is expected that the business case for the **Resource Efficiency Fund** will be put to the Investment Committee in September for consideration.
- 2.9 **Pillar 4 – Delivering the infrastructure for growth: housing and regeneration.** Heads of terms have been agreed with districts on the five **housing & regeneration projects** listed on the dashboard, with final agreement expected early in the autumn – this timetable should not prevent planned levels of expenditure from going ahead in the present financial year.

Dashboard: West Yorkshire plus Transport Fund (Appendix 1c)

- 2.10 Overall, good progress is being made on the delivery and preparation of schemes in the Transport Fund. One scheme is completed (Pontefract Northern Link Road), Wakefield Eastern Relief Road is on site and six schemes have already passed Gateway 1 (high level business case). These are York Outer Ring Road, East Leeds Orbital Road, Hard Ings Road (Keighley), Aire Valley Park and Ride (Leeds), Harrogate Road/New Line (Bradford), and A629 Phase 1 (Calderdale).
- 2.11 At the last meeting of the Combined Authority, a small number of emerging issues with schemes in the programme was reported. There has been no significant change to the programme since last month. Following a peer review of projects, the RAG rating has been reviewed to better reflect the likelihood of delivery by 2021 (or 2025

depending on the position in the programme). This also reflects the fact that there is significant flexibility within the Transport Fund element of the Growth Deal to amend the programme to retain overall delivery of the programme outputs.

2.12 Actions that have been taken to ensure the overall programme remains on track include:

- Developing a process for reviewing and amending the programme so that schemes can be brought forward or substituted when issues arise;
- Commencing work on schemes later in the programme (such as Canal Road, Bradford) for potential delivery earlier than originally planned;
- Finalising a Memorandum of Understanding with Network Rail to address some of the issues with the rail programme;
- Commencing a recruitment process to address resource issues (including highway engineers which has been a particular problem on some schemes)

3. Financial Implications

3.1 There are no financial implications arising from this report.

4. Legal Implications

4.1 There are no legal implications arising from this report.

5. Staffing Implications

5.1 Following the agreement of the Combined Authority, approval is in place to proceed with the recruitment necessary to deliver Growth Deal projects and programmes effectively and efficiently.

6. Consultees

6.1 Directors of the Combined Authority have been consulted in the preparation of this report.

7. Recommendations

7.1 That the progress to date in delivering the Leeds City Region Growth Deal and other projects be welcomed.

8. Background Documents

8.1 West Yorkshire Combined Authority, 25 June 2015 – Item 14, Leeds City Region Growth Deal Delivery and Budget Re-allocation for 2015/16.

DASHBOARD 1a
IN DELIVERY: CURRENT GROWTH DEAL / OTHER PROJECTS AND PROGRAMMES, CORRECT AS OF 6TH JULY 2015

Scheme Name	Delivery stage	Ownership		Management and Control				Delivery								
		Project Exec / SRO	Government contribution (£m)	Local contribution (£m)	Project / Programme Board in place	Resources in place for current stage	Current stage Milestones on track			Start date on track	Completion date on track					
Supporting growing businesses (Chief Executive lead: Kersten England)																
Export Network	Delivery	Sue Cooke (LEP)	0.005	G	0.03	G	LCR Trade and Investment Board/BIG Panel	G	Contract with Chamber International to run the network. 0.5 FTE in LEP. £5k from UKTI and £30k from LEP.	G	Tender spec being worked up for 2015/16 delivery. Final event took place in June	G	Mar-13	G	Jun-15	G
Inward Investment	Delivery	Sue Cooke (LEP)	0		2.25	G	LCR Trade and Investment Board/BIG Panel	G	L&P closed at end of March and the LCR Inward Investment service transferred to the LEP. The inward investment activity previously included within the SLA is being continued by the LEP International team.	A	Targets within the SLA remain valid, and as of end of March 2015 the following targets were achieved :- 24 inward investment projects (20 led by the LEP) and 567 jobs from the projects (507 led by the LEP)	G	Jan-14	G	Ongoing	
Business Growth Programme (RGF)	Delivery	Sue Cooke (LEP)	25.7	G	121	G	Appraisal Advisory Group and Investment Panel	G	LEP and LCC resources established to manage programme. LCC resources support appraisal, legal and financial.	G	354 businesses were supported against a target of 375. Number of businesses supported was slightly below target due to the average project size being larger than anticipated.	G	Feb-13	G	May-15	G
Business Growth Programme (LGF)	Delivery	Sue Cooke (LEP)	108.0	G	18.0	G	Appraisal Advisory Committee, Investment Panel and BIG Panel	G	Yes - existing resources for current BGP programme with linkages to the LEP Growth Service.	G	The service delivery has commenced from April 2015 using the Growth Deal Funds.	G	Apr-15	G	Mar-18	G
Growth Service	Delivery	Sue Cooke (LEP)	1.145	G	0.625	G	BIG Panel, DoDs and Growth Hub Working Group	G	The Growth Service team are in place, with a Marketing and Business Development Officer still to be recruited. Options being explored to sustain the model beyond the present one year funding deal. This is a key priority for BIS and the LEP.	A	The team are beginning to map existing provision that will support the service. The website and contact number are now live and programme launch took place on 2nd July.	A	Apr-15	A	Mar-16	A
Developing a skilled and flexible workforce (Chief Executive lead: Joanne Roney)																
Skills Upgrade - Percival Whiteley Centre, Calderdale College	Procurement (Gateway 2)	Sue Cooke (LEP)	0.0		4.97	G	ESP has oversight, with project management within the college	G	Yes	G	The legal contract is complete and has been signed. Approved amount £4.97m. Start on site scheduled for October 2015	A	Oct-15	A	Apr-16	A
City Deal: Apprenticeship Hubs and ATAs	Delivery	Sue Cooke (LEP)	4.6	G	In-kind staff time	G	Phil Ball is Championing Apprenticeships and reports into ESP Task Group and LEP Employment and Skills Panel	G	The central marketing contract will cease end of Sept 15. Plan for handover and maintenance is being developed.	A	At end of May 2015 2,087 SMEs engaged and 1,466 Apprenticeship starts achieved. As part of devolution WYCA/LEP will receive control of the Apprenticeship Grant for Employers (AGE) for businesses in the West Yorks and York areas. Work is underway to agree the criteria and funding model for the grant along with establishing processes and systems to deliver the programme.	A	Apr-13	G	Sep-15	G
Skills Service and Skills Fund (formerly Employer Ownership of Skills Pilot)	Delivery	Sue Cooke (LEP)	17.5	G	17.5	G	Employer Ownership Pilot Management Board	G	LEP Skills Service team in place along with a supply chain of 274 delivery training providers. Business enquiries are increasing on the back of comms activity.	G	425 enquiries received., 136 skills diagnostics undertaken. 72 grants approved to the value of £204,000. Enquiries are increasing and there is a good pipeline, but current YTD spend and achieved outputs are behind contracted profile. Agreement with SFA to recover to agreed profile by end of Q2.	A	Feb-15	G	Mar-17	G
Enterprise in Education	Delivery	Sue Cooke (LEP)	705,000 (From above budget, Employer Ownership Funds)	G	20% Cash Match In-kind	G	Employer Ownership Pilot Management Board	G	Project Manager, supported by a Project Co-ordinator (0.5 FTE) in place.	G	Funds for the continuation of Enterprise Adviser pilot activity are being provided to LEP partners from the EOP contract. The LEP have applied for further funding from the 'Careers and Enterprise Company', if successful the LEP will aim to roll out the Enterprise Adviser pilot to more secondary schools.	A	Nov-14	G	Mar-17	G
City Deal: Devolved Youth Contract (covers Bradford, Leeds and Wakefield only)	Delivery	Sue Cooke (LEP)	5.6	G	In-kind staff time	G	Steering Committee in place and LEP Employment and Skills Panel	G	Programme operational.	G	2,666 starts as of March 2014, 81.7% of which have progressed into positive outcomes. 47.9% have progressed into sustained education, employment or training of over 6 months.	G	Sep-12	G	Mar-16	G
18-24 Youth Contract Headstart Programme	Delivery	Sue Cooke (LEP)	4.6	G	In-kind staff time	G	Project Steering Group and LEP Employment and Skills Panel	G	Full partnership, including LAs and Job Centre Plus. Utilising existing services in DWP provision.	G	1,318 starts as of May 2015, 52.58% have progressed in to a positive outcome, including 645 individuals into jobs and 48 into education or training.	A	Apr-13	G	Sept-15. Flexible end date, based on progress achieved	G
Building a resource smart City Region (Chief Executive lead: Wallace Sampson)																
Better Homes Yorkshire	Delivery	Colin Blackburn (LEP)	4.80	G	0.45	G	Better Homes Project Board	G	All partners have Lead Officers managing local delivery and developing local schemes. Central Programme and Contract Management performed by LEP/WYCA.	G	City Region-wide offer to all households launched March 2015. Further bids and projects within the Programme are in development. 850 'live' jobs awaiting survey.	G	Mar-15	G	Mar-22	G
Green Deal Communities Fund	Delivery	George Munson (LCC)	0.75 (part of the £4.8m above)	G	0.1	G	LCC project board arrangements in place	G	£100k for training and business support, managed by LCC and delivered by Construction Housing Yorkshire. £4.7m external wall insulation (EWI) programme delivered across Leeds, Bradford and Wakefield	G	Funding helps support the delivery of Better Homes Yorkshire (see above).	G	Apr-14	G	Dec-15	G
Strategic Heat Programme	Delivery	Colin Blackburn (LEP)	0.31	G	0.0495	G	Programme Management Board and Green Economy Panel	G	Project manager in place.	G	Eight projects being developed to same stage of delivery. Tender scheduled for spring 2015 to provide feasibility studies and masterplans for 3 projects.	G	Sep-13	G	Mar-20	G
Delivering the infrastructure for growth (Chief Executive lead: Merran McRae)																
Growing Places Fund	Delivery	Colin Blackburn (LEP)	35	G	172	G	Technical Appraisal Group and Investment Panel	G	LEP resources established to manage programme. LCC and other resources support appraisal, legal and financial.	G	Currently in Round 3 (up to £6m available). £32m allocated to 13 projects that have potential to create over 5,000 jobs, an estimated GVA boost of £150m and over £172m private sector leverage. Discussions ongoing regarding the loan to OGBT.	G	Jan-12	G	Ongoing until fund spent	
Superfast West Yorkshire Phase 1	Delivery	Tom Bridges, LCC (Contract SRO), Ian Gray, WYCA (Project SRO)	5.5	G	15.9	G	Superfast West Yorkshire Project Board	G	Project Delivery Team in place. Local resources include £11m private match.	G	Project ahead of delivery targets and scheduled to complete in September.	G	Oct-13	G	Sep-15	G
Superfast West Yorkshire Broadband Business Support Programme	Delivery	Phil Cole (LCC)	0		0.6	G	Superfast West Yorkshire Project Board	G	Project Delivery Team in place. Local resources include £11m private match.	G	Project on schedule to meet all its targets by completion in July 2015. Initial target of 400 SMEs supported has now been met.	G	Jan-14	G	Jul-15	G
Leeds/Bradford Super Connected Cities Programme	Delivery	Phil Cole (LCC)	12	G	0		Super Connected Cities Project Board	G	Project Delivery Team in place. Local resources include £11m private match.	G	Delivery performance is second only to London.	G	Jul-13	G	Sep-15	G
West Yorkshire and York Broadband Phase 2 Infrastructure Programme Roll-out	Mobilisation	Colin Blackburn, LEP (Contract SRO) Ian Gray, WYCA (Project SRO)	7	G	8	A	West Yorkshire and York Project Board	G	LA procurement contribution confirmed, PM and implementation resources to be confirmed.	A	WYCA IC accepted the BT offer at its June meeting. Final authorisation received at WYCA Board meeting on 25 June with contract signed with BT on the same day.	G	Apr-16	G	Mar-19	G
Investment (Chief Executive lead: Tom Riordan and Joanne Roney)																
Revolving Investment Fund	Delivery	Mark Forbes (PPPU)	0		20	G	Limited company controlled by partner local authorities	G	LEP manages initial contacts and first stage expressions of interest for applications.	G	Three applications received. These are currently undergoing due diligence.	A	Jul-13	G	Ongoing until fund spent	
Leeds City Region Enterprise Zone	Delivery	Tom Bridges (LCC)	9	G	48	G	Recent governance review has led to establishment of a Strategic EZ Programme Board with representatives from LCC, DCLG, HCA, developers and LEP.	G	Genecon appointed to prepare detailed business plan and 3 year investment strategy for the EZ. Arup advising on power and broadband issues, which will require investment to resolve.	G	Thornes Farm development is now fully let – construction is progressing. A major international distributor is to take a unit on the Connex 45 site, the other unit is being marketed. Flood relief works on Logic Leeds site are on track to complete in September. This site is being marketed – one distributor currently signed up. The company delivering infrastructure and remediation works at Temple Green has entered administration, delaying works on this site by 6-8 weeks.	G	Jul-13	G	Ongoing until fund spent	G

DASHBOARD 1b
PIPELINE PROJECTS AND PROGRAMMES, CORRECT AS OF 6TH JULY 2015 (NON-TRANSPORT)

Scheme Name	Stage gate	Ownership		Management and Control						Delivery								
		Project Exec / SRO	Total Project Investment (£m)	Approved LGF (£m)	Project / Programme Board in place	Resources in place for current stage	Risk Management	Current stage Milestones on track	LGF start date on track	LGF completion date on track								
Pillar 1: Supporting growing businesses (Chief Executive lead: Kersten England)																		
Bradford University Enterprise Zone	Planning (Gateway 1)	Brian Cantor (University of Bradford)	12	A	£3.8m from BIS (not LGF)		Programme Board in place. Also have stakeholder forum in place and external strategic advisory board under development. LEP represented by Amanda Lennon	G	Bradford University contributing bulk of capital and underwritten operating costs, with support from CBMDC and BT. ESIF funding required to provide revenue for operating costs.	A	No guarantee that ESIF funding will be secured. Work underway to identify alternative sources of income.	A	Amanda Lennon to represent the LEP on the Partnership Board. Rebranding exercise currently taking place.	G	Apr-15	G	Mar-17	G
Digital Catapult Centre Yorkshire	Planning (Gateway 1)	Brian Cantor (University of Bradford)	£500k plus partner/in-kind support	A	£500k from National Connected Digital Economy Catapult		Partnership Board in place, with LEP officer representation. Programme of activities being developed.	G	Project is aligned to the UEZ (above). Flowdown and partnership agreements being developed to secure resources.	A	Funding needs to be identified to meet expected outcomes. ESIF bid to a future call a possibility.	A	Flowdown and partnership agreement with LEP and other partners being developed.	G	Apr-15	G	Mar-18	G
Pillar 2: Developing a skilled and flexible workforce (Chief Executive lead: Joanne Roney)																		
Skills Capital Investment Programme	Procurement (Gateway 2)	Sue Cooke (LEP)	100.0	A	74.0	G	Skills Capital Appraisal Group and Employment and Skills Panel	G	WYCA and LCC legal teams working on contractual arrangements, with advice from SFA. LEP recruiting Skills Capital Project and Programme Manager, to be in place in August.	A	Reductions in revenue funding may lead some applicants to reconsider project scope.	A	8 Round 2 projects are expected to submit full business case by 6/7/15. Round 1 incorporates 4 projects amounting £17.2m with £7m match funding already approved.	A	Apr-16	A	Mar-17	A
Leeds City College Printworks Phase 3	Procurement (Gateway 2)	Sue Cooke (LEP)	10.0	A	9.0	G	ESP has oversight, with project management within the college	G	Yes	G	Risk management and monitoring processes forming part of contracting discussions. Colleges are assessing the impact on projects, if any, of reductions in revenue funding.	A	There has been a delay in contracting but aiming to finalise legal contracts imminently. £9m funding approved.	A	Jul-15	A	Jul-16	A
Process Manufacturing Campus, Kirklees College	Procurement (Gateway 2)	Sue Cooke (LEP)	5.1	A	3.1	G	ESP has oversight, with project management within the college	G	Yes	G	Risk management and monitoring processes forming part of contracting discussions. Colleges are assessing the impact on projects, if any, of reductions in revenue funding.	A	There has been a delay in contracting but aiming to finalise legal contracts imminently. Approved amount £3.1m	A	Jul-15	A	Jul-16	A
ShIPLEY College Mill Building refurbishment	Procurement (Gateway 2)	Sue Cooke (LEP)	0.4	A	0.1	G	ESP has oversight, with project management within the college	G	Yes	G	Risk management and monitoring processes forming part of contracting discussions. Colleges are assessing the impact on projects, if any, of reductions in revenue funding.	A	There has been a delay in contracting however the legal contract has been finalised and is awaiting sign off. Approved amount, £119,000.	A	Jul-15	A	Aug-15	A
Pillar 3: Building a resource smart City Region (Chief Executive lead: Wallace Sampson)																		
LCR Energy Accelerator	Planning (Gateway 1)	Wallace Sampson	6.0	A	0.6	G	Yes	G	Interim project management support is now in place	G	Delays/failure to secure ELENA funding may undermine business case or slow momentum. Lessons being learned from previous bids.	A	Current stage is running 7 weeks behind agreed tolerances. Implementation now to begin in 2016 due to delays in external funding.	R	Q1 16 (revised)	A	Mar-16	A
BioVale	Planning (Gateway 1)	Debbie Smith (University of York)	33.9	A	3.0	G	Steering Group in place, MOU signed	G	HEFCE revenue funding of £2.4m approved for Biorenewables Development Centre	A	ESIF required for match - will need to respond effectively to the call.	A	Business plan originally failed YNYER LEP's due diligence process. Revised business case submitted and appraised by YNYER LEP. Recommendation to YNYER LEP on July 24. Subject to outcome of this, project will be presented to September meeting of WYCA IC	A	Q1 16 (revised)	A	Mar-17	A
Resource Efficiency Fund	Planning (Gateway 1)	Melanie Taylor (LEP)	4.4	A	1.2	G	Yes	G	New project manager in place	G	Delays to ESIF mean implementation will not commence until 2016. Report to WYCA Investment Committee in June recommended maintaining ongoing commitment to provide match funding in 16/17, subject to submission of a full business case.	A	Milestones updated to reflect delays resulting from previous lack of capacity. Projection initiation scheduled to complete June 2015.	A	Q1 16 (revised)	A	Mar-20	A
Pillar 4: Delivering the infrastructure for growth (Chief Executive lead: Merran McRae)																		
East Leeds Housing Growth - Red Hall	Procurement (Gateway 2)	Martin Farrington (Leeds)	31.0	A	4.0	G	Yes	G	Project management resources in place	G	Work being done to identify and mitigate any issues which could lead to high abnormal development costs.	A	Design options have been revised and now meet current budgets, with external works to be delivered directly by LCC. Planning application to be submitted in July, and a construction contractor to be appointed by November.	A	Oct-15 (revised)	A	Mar-17	A
East Leeds Housing Growth – Brownfield Sites	Procurement (Gateway 2)	Martin Farrington (Leeds)	36.5	A	1.1	G	Yes	G	Project management resources in place	G	Ground investigations have shown full site preparation costs to be significant. It is proposed to swap some sites in the scope of the project, and carry out minimal works that will still support future development.	A	Final package of sites to be remediated being reviewed as part of the Development Partner Panel procurement process.	A	Nov-15 (revised)	A	Mar-17	A
York Central	Procurement (Gateway 2)	Sarah Tanburn (York)	743.7	A	1.7	G	Yes	G	Team in place but PM to be appointed	A	Flexibility in funding options maintained to mitigate risk of not obtaining ESIF match.	A	Significant slippage in Flood Resilience study. Components being fast-tracked to allow commencement of detailed design work. Flood resilience works still deliverable within financial year. If alternative/additional forms of infrastructure are also to be funded, works need to be accelerated, though funding contract terms give sufficient flexibility re delivery.	A	Sep-15 (revised)	A	Mar-16	A
One, City Park, Bradford	Procurement (Gateway 2)	Shelagh O'Neill (Bradford)	21.9	A	5.2	G	Unknown/TBC	A	Project management resources in place	G	Work ongoing to promote the site to mitigate the risk that there is a lack of developer interest. Discussions held with one developer.	A	Structural demolition of the Tyrils has commenced, scheduled to complete mid-July.	G	Apr-15	G	Mar-18	A
Halifax Town Centre	Procurement (Gateway 2)	Ian Gray (Calderdale)	10.8	A	1.3	G	Project Working Group	G	Project management resources in place	G	Vacant possession of building required - contingency plans to be explored should refurbishment of Princess Street and Library overrun.	A	Other interdependent projects broadly on track. Some delays caused by issues on the construction of the new library/archive which have now been resolved. Project team working to bring the programme on schedule.	A	Q1 16 (revised)	G	Mar-17	G

DASHBOARD 1c
WEST YORKSHIRE 'PLUS' TRANSPORT FUND

ID	Scheme Name	Stage gate	Management and Control						Delivery					Completion date in line with Delivery Programme to WYCA Dec 2014			
			Total Project Cost to Fund (£000s)	Approved Budget (£000s)	Project / Programme Board in place	Resources in place for current stage	Current stage Milestones on track	Start date on track	Completion date on track								
Bradford																	
55	Harrogate Road/New Line Junction	GW1	7,420	A	328	G	Proj Board in Place	G	Design team recently strengthened	R	GW2 Q3 2015/16	A	Mar-17	A	Dec-17	A	A
06	Bradford - Keighley A650 Hard Ings Road and town centre improvements - Phase 1 Hard Ings Road only	GW1	10,300	G	536	G	Proj. Board in place	G	Core Team resource availability currently an increasing issue.	A	GW2 Q2 2016/17	A	Q2 2017/18	A	Dec-17	R	A
06	Bradford - Keighley A650 Hard Ings Road and town centre improvements - Phase 2 Town Centre Works	Mandated							Core Team resource availability currently an increasing issue.		Scope of work still being developed						
00	Bradford Forster Square Station Gateway	Pre - Mandate	12,500	G	95	G	Proj. Board in place	G	Network Rail Resource may not be available to meet WYCA timescales	A	Mandate to GW1 May 2015	G		G	Jul-14	G	G
00	Bradford Interchange Station Gateway	Pre - Mandate	16,000	R		R		R	PM from WYCA Central Pool required to take scheme forward	R	Mandate to GW1 June 2015	R		R		R	R
14	A650 Tong Street Improvements	Mandated	7,100	R	50	R	Proj. Board in place	G	Will probably require external resource to progress beyond GW1	G	GW1 November 2015	G	2015	R	2021	R	R
Calderdale																	
20.1	Halifax- Huddersfield A629 Corridor Improvements - Phase 1 -Elland Wood Bottom - Free School Lane	Ph. 1a GW1 Ph. 1b Mandated	16,230	G	712	G	Project Board Established	G	Delay in GW1 due to Saturn Model not being available yet	A	Comprehensive GW1 Oct 2015	A	Jul-16	A	Mar-19	G	A
20.4	Phase 4a - Halifax town centre , eastern relief road - Define Town Centre Masterplan	Mandated	57,100	G	340	G	Project Board Established	G	Delay in GW1 due to Saturn Model not being available yet	G	Comprehensive GW1 Oct 2015	G	Feb-16	G	Mar-19	G	G
20.4	Halifax Station Gateway	Mandated	150	G	150	A	Prog Board	G	Formal appointment of Network Rail support currently awaited	A	GW1 March 2016	G	2015/16	A	2021	A	A
Kirklees																	
18.a	A62/A644 Cooper Bridge Junction	Mandated	69,300	R	100	R	Proj. Board in place	R	Detailed design possibly mixture of outsourced and internal	R	GW1 On Hold Due to increased costs other options for this scheme are being considered but they are dependent upon the interaction with J24a M62, Kirklees Traffic Model and so the way forward will not be fully determined until December 2015.	R	Nov-17	R	Nov-20	R	R
18.a	A62 and A644 corridors including Ravensthorpe Relief Road	Mandated		R	400	G	Proj. Board in place	G	Internal resource	A	GW1 TBC	R	2017	A	2024	R	A
17	A653 Dewsbury to Leeds Corridor	Mandated	12,500	A	80	A	Proj. Board in place	A	Feasibility outsourced as per the mandate. Further resources (financial and staff) will be required to get to GW1. It is proposed that GW1 will be achieved 1 year from now- IE within the feasibility	A	GW1 feasibility work during 15/16	G	2019	A	2021	A	A
00	Huddersfield Station Gateway	Pre - Mandate	5,000	G	20	A	Project Board established	G	Gateway and GRIP delivery will involve procurement through WYCA framework	G	GW1 Dec 15	G	2017	A	2018	A	G
	M62 Junction 24a	Pre - Mandate	12,850	A		A		A	Either HA or WYTF need to be able to fund for delivery by 2021	A		A		A		A	A

DASHBOARD 1c
WEST YORKSHIRE 'PLUS' TRANSPORT FUND

ID	Scheme Name	Stage gate	Management and Control						Delivery					Completion date in line with Delivery Programme to WYCA Dec 2014			
			Total Project Cost to Fund (£000s)	Approved Budget (£000s)	Project / Programme Board in place	Resources in place for current stage	Current stage Milestones on track	Start date on track	Completion date on track								
Leeds																	
07	East Leeds Orbital Road	GW1	76,233	G	5060	G	Major Proj.Board	G	In House	G	Preliminary design and stage 3 assessment Oct 15	A	Jan-18	G	Oct-20	G	G
34	Leeds city centre network improvements – Phase 1 and City Centre Transport Strategy modelling	Updated Mandate Provided	36,500	R	238	R	Major Proj.Board	G	GW2 Development resource requirements TBC	A	GW1 July 2015	A	Jan-19	A	Nov-21	A	A
04	A65 - LBIA Link Road	Mandated	35,700	R	210	A	Major Proj.Board	G	Mouchel/LCC - some additional resource required to speed up work	A	GW1 Aug 2016	A	2019	R	2021	R	R
08	Aire Valley - Leeds Integrated Transport Package – Phase 1	GW1	11,490	G	510	G	LCC / WYCA Project Board in place	G	LCC team progressing detailed design and WYCA procurement of bus service	G	GW2/3 June 2015	R	Autumn 2015	R	2016	G	G
Wakefield																	
09	Wakefield Eastern Relief Road	GW3	33,053	G	up to 33,053	G		G	Gateways 1-3 fully resourced - potential recruitment required for site supervision	G	Start on site March 2015	G	2015	G	Mar-17	A	G
10	Pontefract Northern	On Site	1,654	G	1654	G		G	Project now complete	G	Start on site 2 June 14	G	Jun-14	G	Feb-15	G	
	Wakefield Kirkgate Highways	Mandated	5,500	G	41	G		G		G	GW 1 & 2 June 2015	G	Apr-16	G	Apr-17	G	G
	Glasshoughton Southern Link Road	Pre - Mandate	6,000	A			Project Board/Governance in place	G	Gateways 1-3 fully resourced	G	Apr-15	G	Start on site early 2016	G	TBC	A	A
WY Combined Authority																	
33	East Leeds Parkway	Mandated	10,100	R	50	G	Awaiting clarity on scope	A	New Project Manager appointed - Project Assistant resource will be required	A	Awaiting clarity on Project scope	R	2017	R	Dec-18	R	A
28	Calder Valley (Caldervale Line)	Mandated	20,000	R	280	R	Project Board in place	G	Milner Royd GRIP3 completion, June 2015 – Unlikely to lead to GW1 Submission soon as works not deliverable till CP6.New PM appointed 2015	R	TBC	R	2016	R	2017	R	A
45	Rail Package (Parking only) – Phase 1	Mandated	176	G	177	G	Board now established	G	Design and Construction work streams to be produced to either Network Rail or the current TOC, via: Section 56 Grant Contract agreement TBC	G	GW1 July 2015	G	2015	A	2015-18	A	A
00	Castleford Gateway	Pre-mandate											2015		2016		
26	NGT to Aire Valley	Pre-mandate	98,300		TBC						TBC		2019		2022		
	Highways Efficiency Bus Package	Part Mandate	Tranche 1 - 3 158,000	A		A		A	Resource requirement for tranche 1 feasibility work identified and included in mandate to be taken to June OSG and TPAG	R	Leeds-Bradford Corridor Scheme GW1 Sept 2015	A	2016	A	2025	A	A
00	Leeds Station Masterplan	Pre-mandate	20,000	A	100	G	Yes	G	New Project Manager in place	G	Gateway 1 and 2 submission Autumn 2015	A	2015	A	2018	A	A
44	Highway Network Efficiency (UTMC)	Mandated	7,300	G	30	A		A	Main issue on resources is having trained personnel - training is 6to 7 months	A	GW1 Dec 2015	G	Apr-16	A	2018	A	A

DASHBOARD 1c
WEST YORKSHIRE 'PLUS' TRANSPORT FUND

ID	Scheme Name	Stage gate	Management and Control						Delivery								
			Total Project Cost to Fund (£000s)	Approved Budget (£000s)	Project / Programme Board in place	Resources in place for current stage	Current stage Milestones on track	Start date on track	Completion date on track	Completion date in line with Delivery Programme to WYCA Dec 2014							
York																	
57ei	Public Transport Improvements	Mandated	9,100	G	50	G	Yes	G	Internal PM resources available but no resources currently allocated.	A	Gateway 1 of PT elements delayed whilst CYC Congestion Commission considers the package of measures to be brought forward	R	2015	R	2018	R	A
57a	York Outer Ring Road Improvements Phases 1 and 2	GW1	37,600	G	452	G	Board In Place	G	Recruitment of project resource still to be undertaken – Construction Project Manager and Project Assistant	A	GW2 for first junction Aug 2015	A	Mar-16	G	2020	G	A
57g	York Central Access	Mandated	27,000	G	50	G	Yes	G	Feasibility & outline design - outsourced Detailed design to be outsourced Additional project resource required for bridge/civil engineering Delivery/site supervision: procurement options to be explored	A	GW1 December 2015 - exception report provided for March OSG	G	2017	R	2019/2020	R	A

Originator: Rob Norreys
Head of Economic Strategy,
WYCA



ITEM 7

Report to: West Yorkshire Combined Authority

Date: 23 July 2015

Subject: Leeds City Region Growth Deal Budget Re-allocation and Funding Approvals for 2015/16 and 2016/17

1. Purpose

- 1.1. To inform the Authority of the latest position with regard to Growth Deal expenditure for 2015/16.
- 1.2. To consider the recommendations of the Investment Committee regarding Growth Deal budget re-allocation for 2015/16, notably the Committee's recommendations on Growth Deal funding packages for:
 - Kirklees Housing Sites; and
 - Bath Road, Leeds.
- 1.3. To consider the recommendations of the Investment Committee regarding additional options that could assist with Growth Deal budget re-allocation in 2015/16, notably with regard to additional expenditure on the Business Growth Programme and potential strategic asset acquisitions.
- 1.4. To consider the recommendations of the Investment Committee regarding a Growth Deal funding package for 2016/17 and 2017/18 for the Huddersfield Incubation & Innovation Programme.

2. Growth Deal 2015/16 – budget re-allocation process

- 2.1. The government has allocated a sum of £30.2m for non-transport projects across Leeds City Region under the 2015/16 financial year Growth Deal. The Combined Authority has been informed at previous meetings that we expect little or no spend in the current financial year on two schemes from Pillar 3 (Energy Accelerator and

Resource Efficiency Fund) and two from Pillar 4 (City Fields and Horse Close). Planned expenditure on these four projects totals £4.2m, as Table 1 demonstrates.

Table 1: Leeds City Region Growth Deal funding allocations by project, 2015/16 (excluding transport)

Strategic Pillar	Project / programme	2015/16 spend (£m)	
		Original allocation	Likely spending without re-allocation
P1 – Business support	Business Growth Programme	8.0	8.0
P2 – Skills	Skills Capital Programme	12.0	12.0
P3 – Resource smart	Energy Accelerator	0.6	0
	BioVale	1.0	1.0
	Resource Efficiency Fund	0.2	0
<i>P3 total</i>		<i>1.8</i>	<i>1.0</i>
P4 – Infrastructure	City Fields, Wakefield	2.5	0
	Red Hall, Leeds	2.0	2.0
	Brownfield Sites, Leeds	0.6	0.6
	York Central	1.7	1.7
	One City Park, Bradford	0.4	0.4
	Northgate House, Halifax	0.3	0.3
	Horse Close, Craven	0.9	0
<i>P4 total</i>		<i>8.4</i>	<i>5.0</i>
Total		30.2	26.0
Re-allocation required			4.2

2.2 Under the terms of the Growth Deal, the LEP and the Combined Authority have the ability to re-allocate funds **within** the financial year, but there is no flexibility to extend or postpone expenditure into future years. Moreover, government has indicated that any failure to spend the full annual allocation could result in future awards being reduced. The remainder of Section 2 sets out the options available to the LEP Board and the Combined Authority in deciding how to approach the necessary re-allocation of Growth Deal funds for this financial year.

2.3 The principles underlying how such decisions are taken are set out in the Leeds City Region Assurance Framework, agreed by both the LEP Board and the Combined Authority in March 2015. Any project in receipt of Growth Deal funding is required to pass through our ‘Single Appraisal Framework’ (SAF), a test of strategic fit, value for money, economic impact and deliverability in line with Treasury principles.

2.4 The steps to identify replacement projects are as follows:

Step 1: Replacement projects should be initially considered from the same SEP strategic pillar as the project that has withdrawn, since this would normally be the best way to maintain progress towards the overall targets agreed with government. Should a situation arise where a replacement scheme cannot be identified from the

same strategic pillar, the LEP/WYCA team should – alongside the investigation of options within any individual pillar – undertake the Step 2 assessment to determine the readiness of potential substitute projects across all pillars and present this information to the Investment Committee;

Step 2: Project/programme appraisal is undertaken for all investment proposals according to the guidelines set out in the City Region’s ‘Single Appraisal Framework’ to assess the readiness for delivery of projects or programmes that could substitute for the project in difficulty; and

Step 3: Recommendations on the most suitable approach to re-profiling Growth Deal expenditure should be taken first to the Investment Committee and then to the LEP and Combined Authority (or Partnership Committee) for approval.

Proposals for 2015/16 brought forward to date

2.5 The June meeting of the Combined Authority took two decisions relating to projects under **Strategic Pillar 4**:

- to bring forward **£0.5m** of expenditure on the **Leeds Brownfield Sites** project from 2016/17 into the current year
- to allocate **£1.8m** to **Barnsley Town Centre**

Proposals for 2015/16 to be considered at this meeting

2.6 The Investment Committee has made further recommendations for budget re-allocation, presented in detail in Section 3 below:

- under **Strategic Pillar 4**, to allocate **£0.3m** to **Kirklees Housing Sites**, phase 1 and **£0.6m** to **Bath Road, Leeds**

2.7 If these recommendations are approved by the Combined Authority, alongside the capitalisation of up to £900,000 of project development costs, it would mean that **£3.9m of this year’s Growth Deal funding has been re-allocated**, just short of the identified need for a total of £4.2m. The potential composition of the City Region’s Growth Deal programme, subject to any decisions taken at this meeting, is shown in Table 2 (at the top of the next page).

Table 2: Leeds City Region potential Growth Deal outturn with re-allocation

Strategic Pillar	Project / programme	2015/16 potential outturn with re-allocation (£m)
P1 – Business support	Business Growth Programme	8.0
P2 – Skills	Skills Capital Programme	12.0
P3 – Resource smart	BioVale	1.0
P4 – Infrastructure	Red Hall, Leeds	2.0
	Brownfield Sites, Leeds	1.1
	York Central	1.7
	One City Park, Bradford	0.4
	Northgate House, Halifax	0.3
	Barnsley Town Centre	1.8
	Kirklees Housing Sites	0.3*
	Bath Road	0.6*
<i>P4 total</i>		<i>8.0*</i>
<i>Capitalised project management costs</i>		<i>0.9</i>
Total		29.9

* Subject to decisions taken at this meeting.

Prudential planning for any future re-allocation needed

- 2.8 Depending on whether the Authority accepts the recommendations in Section 3 below, **there remains a sum of at least £300,000 that needs to be re-allocated within 2015/16**. Moreover, given that unforeseen issues can arise in any major programme of capital expenditure, it may be necessary to make further amendments to our plans later in the financial year, in addition to this £300,000. The Investment Committee has therefore considered options that will offer further potential flexibility in our Growth Deal planning.
- 2.9 These options relate to:
- the **Business Growth Programme** – our locally-managed BGP has proved highly efficient and effective to date, and the internal resources exist to ensure that up to £1m above the planned total of £8m for this year could be added to the Programme, brought forward from 2016/17;
 - the **potential for strategic asset acquisitions** – there may be cases where the purchase of land or other assets by the Combined Authority could unlock and accelerate growth and development in one of the City Region’s strategic priorities.
- 2.10 The Investment Committee will look again at the overall Growth Deal financial position in September, and will bring forward to the Combined Authority recommendations for any further amendments to the programme that might be needed.

3. Funding recommendations: 2015/16 re-allocations

- 3.1 The following funding proposals have been brought forward for consideration by the Combined Authority in view of the need to re-allocate the City Region's Growth Deal budget for the current financial year.

Kirklees Housing Sites, Phase 1

- 3.2 This project will accelerate delivery and improve viability on three Council owned housing sites, by addressing the costs of transport access and site condition. Phase 1 will deliver off-site highway works for the development at the Ashbrow site and allows for the guaranteed delivery and expenditure of £295,000 of Growth Deal funding before the end of March 2016. This phase will ensure the delivery of 180 new homes (of which 54 will be affordable), 159 temporary construction jobs and 4.5ha of accelerated development.
- 3.3 Further phases of the project can deliver in 2016/17, and relate to off-site work required for the development of sites at Soothill (400 homes) and Stile Common (30 homes). Overall, the entire project would represent a total investment of £47m. The requested £1m of Growth Deal funding will lever in £16.7m from the Council's funds and £29.4m from private housing developers.
- 3.4 The Investment Committee has considered the project and recommends that the Combined Authority approves the funding package requested.

Bath Road, Leeds

- 3.5 This project will undertake remediation, ground works and site preparation work on four plots of the Leeds City Council-owned Bath Road site during 2015/16 to enable the site to be sold for residential development. Strategically, the project forms a key element of the wider area-based regeneration objectives for the Holbeck Urban Village district of the South Bank regeneration area, and of the city's longer term plans relating to HS2.
- 3.6 The requested Growth Deal funding will potentially unlock a further £16m of private investment in house building. The project will support 240 construction jobs and deliver:
- 160 residential units that have exemplary standards in sustainability by 2020;
 - residential development that includes a higher proportion of 3 and 4 bedroom units to introduce more options for family housing in Leeds City Centre; and
 - environmental improvements at Bath Road, to improve connectivity to neighbouring areas and the city centre.
- 3.7 The Investment Committee has considered the project and recommends that the Combined Authority approves the funding package requested.

4. Funding recommendations: Leeds City Region Growth Deal 2016/17

- 4.1 In addition to consideration of plans for Growth Deal spending in the current financial year, it is also important that the Authority begins to examine proposals for 2016/17 projects and programmes. The Investment Committee has considered the following funding proposal for the coming year.

Huddersfield Incubation & Innovation Programme

- 4.2 The Huddersfield Incubation and Innovation Programme (HIIP) is one of the projects that was allocated provisional funding by government as part of the 'Growth Deal 2' announcement of £54.6m for Leeds City Region in January 2015. Globe Mill, Slaithwaite, Huddersfield will be the location of the new HIIP.

- 4.3 Growth Deal investment is requested to support the fit out of the Globe incubation facilities, and to provide dedicated leading-edge equipment for advanced manufacturing companies in fields such as additive manufacturing, metrology and data visualisation. Total project investment is expected to be £9.7m. The University and other private investors will contribute £6.8m to add to the proposed £2.9m Growth Fund contribution, and by 2018/19, the project will achieve the following outputs:

- refurbish 5,300m² of commercial floorspace, including 880m² of incubator space;
- create 139 FTEs (133 indirect and 6 direct);
- provide financial support to 34 enterprises;
- provide non-financial support (access to technology RTD) to 120 enterprises;
- provide other business support services to 55 enterprises;
- assist 400 potential businesses/entrepreneurs to be enterprise ready;
- support 80 new enterprises;
- 120 businesses accessing specialist kit, equipment and technical support;
- 209 businesses supported in the City Region's priority sectors;
- around 40 construction jobs supported during the construction phase.

- 4.4 The Investment Committee has considered the project and recommends that the Combined Authority approves the funding package requested.

5. Overall Growth Deal approvals to date

- 5.1 Under the terms of the Leeds City Region Growth Deal with government, a number of targets have been agreed that should be achieved by 2021, notably on new jobs and new homes built. The Authority has already approved a number of projects and programmes, and is being asked to consider more approvals under this agenda item. The schemes already approved, together with those to be considered today, are summarised in Appendix 2. This table demonstrates that the Authority has approved investment that will generate up to 5,000 extra jobs, 1,700 new homes and 79,000m² of new commercial space, subject to its decisions at this meeting.

Moreover, almost £350m of private sector investment will be levered in by these Growth Deal projects.

6. Financial Implications

6.1 Acceptance of the recommendations in this report regarding proposals for 2015/16 would make a contribution to the required re-allocation of Growth Deal expenditure, and would not represent a commitment to any additional expenditure by the Combined Authority.

6.2 Acceptance of the recommendations in this report regarding Phases 2 and 3 of the Kirklees Housing Sites and the HIIP represent a commitment to expenditure in 2016/17 and 2017/18. The Combined Authority has received a 'letter of comfort' from government setting out its intended profile of Growth Deal allocations for those years. However, there is some element of risk in proceeding with contract negotiations on these projects since the allocations for future years are provisional and will not be confirmed by government until close to the beginning of the respective financial years.

7. Legal Implications

7.1 Agreement to the funding packages for the Kirklees Housing Sites and Bath Road, Leeds will require legal officers at WYCA to commence work to develop the necessary contract documentation for these schemes.

8. Staffing Implications

8.1 Following the agreement of the Combined Authority, approval is in place to proceed with the recruitment necessary to deliver Growth Deal projects and programmes effectively and efficiently.

9. Consultees

9.1 The West Yorkshire & York Investment Committee and Directors of the Combined Authority have been consulted in the preparation of this report.

10. Recommendations

10.1 That the Authority approves a funding package of up to £1m to support the development of Kirklees Housing Sites, of which £295,000 will be spent in 2015/16 and the remainder in 2016/17, subject to completion of the appropriate due diligence.

10.2 That the Authority approves a funding package of £575,000 to support the development of Bath Road, Leeds, to be spent in 2015/16, subject to completion of the appropriate due diligence.

- 10.3 That the Authority requests that a report be brought to the September meeting with recommendations for options to deal with any remaining need to re-allocate 2015/16 Growth Deal expenditure.
- 10.4 That the Authority approves a funding package of £2,922,000 for the Huddersfield Incubation & Innovation Programme, of which £1,890,000 will be spent in 2016/17 and £1,032,000 in 2017/18, subject to completion of the appropriate due diligence.

11. Background Documents

- 11.1 West Yorkshire Combined Authority, 12 March 2015 – Item 8, Leeds City Region Assurance Framework.
- 11.2 West Yorkshire Combined Authority, 25 June 2015 – Item 14, Leeds City Region Growth Deal Delivery and Budget Re-allocation for 2015/16.

Approved Growth Deal 1&2 projects: expenditure and output/outcome targets

Target expenditure profile (£m)

Project/Programme	2015-16	2016-17	2017-18	Total
Pillar 1: supporting growing businesses				
Business Growth Programme	8.0	6.0	4.0	18.0
Huddersfield Incubation and Innovation Programme	0.0	1.5	1.4	2.9
Pillar 1: sub-total	8.0	7.5	5.4	20.9
Pillar 2: developing a skilled and flexible workforce				
Shipley College - Mill Building refurbishment	0.1	0.0	0.0	0.1
Leeds City College - Printworks Phase 3	6.9	2.1	0.0	9.0
Calderdale College - Unlocking potential	2.0	3.0	0.0	5.0
Kirklees College - National Process Manufacturing Centre	3.0	0.1	0.0	3.1
Pillar 2: sub-total	12.0	5.2	0.0	17.2
Pillar 4: delivering the infrastructure for growth (non-transport)				
Red Hall - Leeds	2.0	2.0	0.0	4.0
Brownfield Land - Leeds	1.1	0.0	0.0	1.1
Northgate House - Calderdale	0.3	1.0	0.0	1.3
York Central	1.7	0.0	0.0	1.7
One City Park, Bradford	0.4	2.4	2.4	5.2
Barnsley Town Centre (outputs relate to delivery of full Masterplan)	1.8	0.0	0.0	1.8
Kirklees Housing Sites	0.3	0.7	0.0	1.0
Bath Road, Leeds	0.6	0.0	0.0	0.6
Pillar 4: sub total	8.1	6.1	2.4	16.6
Total for all GD1 and 2 approved projects	28.1	18.8	7.8	54.7

Growth Deal output and outcome targets

Jobs connected to the intervention	No. of new homes	Commercial floorspace constructed (sq.m)	Private sector leverage (£m)
2,600	0	0	90.0
140	0	5,300	7.6
2,740	0	5,300	97.6
0	0	0	0.0
0	0	0	0.0
0	0	0	0.0
25	0	0	0.9
25	0	0	0.9
0	400	21,850	1.0
0	430	0	35.0
230	0	9,300	9.5
945	120	20,000	102.0
450	0	8,500	16.7
650	0	14,200	37.0
0	610	0	29.4
0	160	0	16.0
2,275	1,720	73,850	246.6
5,040	1,720	79,150	345.1

Originator: John Henkel
Acting Director, Transport



ITEM 8

Report to: Combined Authority

Date: 23 July 2015

Subject: Enhancement to the Young Persons' Concessionary Travel Scheme

1. Purpose

- 1.1. To seek approval to the use of Well Being Powers in order to enhance the Young Persons' Concessionary Travel Scheme.

2. Information

Background

- 2.1. WYCA provides concessionary bus and rail travel for all eligible categories, as defined in the 1985 Transport Act, including young people aged between 5 and 16 and those between 16 and 18 who are in full time further education and resident in West Yorkshire. Young persons between the age of 11 and 16 are required to have a photocard, which is currently issued on a smartcard free of charge. Residency in West Yorkshire is not required in order to obtain this photocard.
- 2.2. At its meeting on 27 March 2015 the Transport Committee endorsed proposals to enhance the Young Persons Concessionary Travel Scheme and commence consultation with bus operators.
- 2.3. WYCA leaders have identified that support for travel costs of apprentices and other young people as a priority and requested that the Transport Committee consider how progress towards this could be achieved.
- 2.4. The enhanced proposals would extend the Scheme to include all 16 to 18 year olds who reside in West Yorkshire, as an initial affordable step toward older apprentices.
- 2.5. A draft Concessionary Travel Scheme, which included these proposals, was issued for consultation, as required by legislation. Operators have welcomed the proposed changes but have stressed the need for appropriate reimbursement arrangements.

- 2.6. The discussions with operators have also identified that there are uncertainties about the future reimbursement payments arising from the introduction of an enhanced Concessionary Travel Scheme. These uncertainties are compounded by the transition to the use of smartcard data for calculating reimbursement payments.
- 2.7. It is proposed that 'transition agreements' would be negotiated for larger operators covering reimbursement for travel by young people for 2015/16 and 2016/17, as this would facilitate the transition to the use of smartcard data and provide more financial stability for all parties.
- 2.8. The development of the new IT system will allow on-line application for a half fare pass. However, the new system will not be deployed until early 2016 and until then young people would be required to apply at a travel centre, which are exceptionally busy in August and September as students return to school and college. The proposed introduction date would be 1 November 2015 to avoid over-loading travel centres.

3. Financial Implications

Affordability of the enhanced Scheme

- 3.1. These agreements would complement similar arrangement for reimbursement associated with the English National Concession Scheme (ENCTS), which were approved for the three year period covering 2014/15, 2015/16 and 2016/17.
- 3.2. The 2015/16 budget for young persons' concessionary travel is £9.9m and the forecast for 2016/17 is also £9.9m. The proposed enhancement to the scheme can be implemented within the approved budget provision for 2015/16 and the medium term financial strategy for future years as some headroom exists, as set out below.
- 3.3. A consequence of changes in Local Education Authorities (LEA) discretionary policy towards the provision of free home to school travel to faith schools and 16 to 18 year olds in further education has been a reduction in the number of Schoolcards issued (whereby the LEA pays for the travel to and from school) and the associated concessionary travel reimbursement by WYCA. Savings from the change in LEA policy will create sufficient headroom within the 2015/16 budget and the 2016/17 forecast to fund the enhanced Scheme.

4. Legal Implications

- 4.1. The extension of concessionary travel to all young people between 16 and 18 would require the use of Well Being Powers (as the 1985 Transport Act only includes 16-18 year olds in full time education).

5. Staffing Implications

- 5.1. There are no staffing implications arising from this report. The proposed introduction date of 1 November takes account of peaks in travel centres during September and October.

6. Consultees

- 6.1. The Acting Director Transport and Director of Resources have contributed to this report.

7. Recommendations

- 7.1. That the WYCA approves the use of well-being powers to extend the Transport Act 1985 Concessionary Travel Scheme to include all 16 to 18 year olds who are resident in West Yorkshire, from 1 November 2015
- 7.2. That agreement to transitional negotiated reimbursement with larger operators be delegated to the Transport Committee.
- 7.3. That the Transport Committee be requested to review the residency requirements for issuing a young persons' photocard to young persons aged between 11 and 16.

8. Background Documents

- 8.1. Transport Act 1985 Concessionary Scheme.
- 8.2. Report to the Transport Committee 27 March 2015.

ITEM 9

Report to: Combined Authority

Date: 23 July 2015

Subject: Apprenticeship Grant for Employers (AGE)

1. Purpose

- 1.1 The purpose of this report is to provide the Combined Authority with an overview of the proposed Apprenticeship Grant for Employers (AGE) which is one of the programmes in the recent Devolution Agreement and for which it is now the accountable body.

2. Information

- 2.1 The Apprenticeships Grant for Employers (AGE) forms part of the arrangements in the first WYCA Devolution Agreement. The Grant aims to encourage businesses who would not normally engage with Apprenticeships to offer Apprenticeship opportunities to 16 – 24 year olds for the first time. The programme will be delivered through the LEP Team and therefore will be known, for marketing purposes as the LEP AGE.
- 2.2 AGE is currently a national grant available to SMEs with 50 or fewer employees who are offering an Apprenticeship for the first time. The grant is valued at £1,500 and each SME applying can access up to 5 grants in the current calendar year. AGE is applied for via the Apprentice training provider and paid to the employer once an Apprentice has been in post for 13 weeks.
- 2.3 Greater Manchester and Sheffield LEPs have already been given devolution of AGE and their programmes started in April 2015.
- 2.4 The LEP AGE will commence on 1st August 2015 and will be eligible to businesses within the West Yorkshire Combined Authority areas of West Yorkshire and York only (businesses in Barnsley will be eligible to access the Sheffield LEP AGE and businesses within Craven, Harrogate and Selby will only be able to access the national grant).

- 2.5 The devolution of AGE means that as an area we have the flexibilities to identify how we wish the grant to be accessed/allocated against our key economic priorities, which can include additional incentives. AGE allows us to 'grow' our apprenticeship numbers and address WYCA priorities.
- 2.6 It is understood that the financial allocation for the remainder of the 2015/16 financial year (from 1 August 2015) will be £2.2m. Future years' funding is dependent on the next Spending Review and we have been encouraged to discuss longer term options with Treasury.

3. Financial Implications

- 3.1 The Grant will offer up to £2,000 per Apprenticeship to SMEs up to a possible total of £6,000. The proposed eligibility criteria and associated Grant is shown below. Following consultation, the eligibility and grant criteria have been selected for the following reasons:
- 3.1.1 SME businesses with 249 or less employees have been identified to ensure that we broaden out eligibility from the national criteria to be inclusive of the whole SME group in line with LEP priorities and also to ensure that through a range of employer size we can offer a range of Apprenticeship opportunities and potential for a greater mix of qualification level;
- 3.1.2 We are offering up to 3 Grants per business as national statistics on AGE show that in the past an average of 2.9 Grants per business have been accessed;
- 3.1.3 We propose the core Grant to be £1,200, which is below the national Grant. This has been chosen to incentivise businesses to also offer the additional criteria and therefore attract a further £800 making a total Grant of £2,000 which would be 25% above the national AGE.

The three additional criteria have been included which reflect LEP skills priorities, for a premium or additional payment of £800, to:

- support the LEPs skills priorities around raising higher level learning of citizens and within the workplace;
- engage businesses who could offer apprenticeships within sector subject areas where we know there are skill shortages, and
- support the LEPs work with the Joseph Rowntree Trust on low-wage progressions whilst ensuring that payment of national minimum wage to young people instead of national Apprenticeship Wage is more appealing to 16 to 18 year olds in particular, to consider Apprenticeships as a credible employment and training option.

Core Criteria	Core Grant
SMEs (249 or fewer) who have not taken an apprentice before or in the last twelve months. <i>(Up to <u>three</u> Grants available to each qualifying business)</i>	£1,200
Additional incentives via a premium for:	Enhancement
Advanced or Higher Apprenticeship, and/or;	Additional £800 for one or more of the additional incentive criteria
Apprentice taken in LEP subject sector priority areas of: <ul style="list-style-type: none"> • Construction, Planning and the Built Environment • Engineering and Manufacturing Technologies • Information and Communication Technology • Science and mathematics, and/or; 	
Enhanced pay rates - where the SME agrees to pay 'living wage' or <i>as a minimum</i> the national minimum wage.	

3.2 The Grant will be paid 'up front' by Treasury/BIS and must be spent within the current financial year for the purposes the funding is devolved. This will mean that if on a model where the full Grant of £2,000 is accessed by all applicants then the programme will have awarded a minimum of 1,000 Grants, therefore, supporting 1,000 young people into new Apprenticeship/employment opportunities.

3.3 Payment will be released to the business once they can confirm that they have employed their Apprentice/s for 13 weeks. This is a requirement of the agreement as it is deemed that 13 weeks employment proves sustainability.

3.4 The volume of Grants available will require systems for a large number of 'one off' payments to be processed against a programme timetable. Teams within WYCA are currently developing systems for this.

4. Legal Implications

4.1 The devolution of AGE will require legal agreements between WYCA and SFA/BIS as follows:

- Funding Agreement
- Data Sharing Agreement

4.2 WYCA will be in receipt of personal and sensitive data from the Skills Funding Agency in order to run the programme and also from SMEs. Therefore, systems and processes will need to be adopted to ensure secure and safe transfer and storage of this information.

5. Staffing Implications

5.1 The LEP Apprenticeship Hub Manager is leading on development of the programme. Steps are in hand to resource the operational delivery through current recruitment processes within the LEP.

6. Consultees

- 6.1 The LEP has undertaken a range of consultation activities with partners and key stakeholders, including the LEP's Employment and Skills Panel, Skills Funding Agency and representatives of the Skills Network and local learning providers on the eligibility criteria, funding model and proposed delivery model.

7. Recommendations

- 7.1 That Members approve the role of the Combined Authority in delivering activities within the Devolution Agreement, particularly the Apprenticeship Grant for Employers (AGE).
- 7.2 That the WYCA, as accountable body for the LEP, approves the proposed AGE eligibility criteria and associated Grant funding model as set out at 3.1.
- 7.3 That members approve a request for project budget for AGE.

8. Background Documents

Leeds City Region and West Yorkshire Agreement on Devolution 31 March 2015

Report to the Employment and Skills Panel 5 June 2015

ITEM 10

Report to: Combined Authority

Date: 23 July 2015

Subject: Budgets for LEP Projects and Programmes

1. Purpose

1.1 This report seeks:

- approval to set up new budgets for existing and new projects undertaken through the LEP; and
- agreement for WYCA to act as Intermediate Body for the European Structural and Investment Funds (ESIF) Sustainable Urban Development (SUD) strategy.

2. LEP Projects

Background

2.1 The LEP function and team were formally transferred from Leeds City Council to WYCA on 1 April 2015. This included transfer of the accountable body status for the majority of the LEP's projects and programmes which are managed by the LEP Team (including the required novation of some contracts).

Approval of Project Budgets

2.2 Some of the transferred projects were reported to the CA at its meeting on 12 March 2015. Since that date the close down and audit of the Leeds City Region Joint Board accounts and the finalisation of the arrangements between LCC and WYCA have identified additional projects that need to be transferred. Approval is now sought to set up required budgets.

Project / Programme	Funding Source	Budget for 2015/16	Total Budget
Existing Projects (transferred from Leeds City Council)			
Green Deal Communities Fund	Funded under MOU with LCC who receive funding from DECC	£896,875	£896,875
Tackling Long Term Youth Unemployment (known as Headstart)	Skills Funding Agency	£2,769,365	£2,769,365
Growing Places Fund	Government	£10,950,000 (final balance confirmation awaited)	Loans will be paid out as per individual loan agreements

Green Deal Communities Fund – this funding was originally approved as part of the Better Homes Management and Administration in the report of 12 March. However as it will be delivered under a Memorandum of Understanding between WYCA and LCC it is more appropriate for it to have its own budget line.

Tackling Long Term Youth Unemployment (Headstart) – this project provides extra (wrap around) support to long term unemployed young people aged 18-24 as they reach 6 months unemployment to help them make the move from NEET (Not in Education, Employment or Training) to EET (in Education, Employment and Training). The full funding of £4.6m was paid to the LEP in 2013/14. It was originally intended that this project would remain with LCC, but it is now proposed that it should be transferred.

Growing Places Fund – provides loan funding to businesses for infrastructure developments, particularly sites stalled due to the need for gap funding. Total funding of £36.2m was paid to the LEP in 2012/13. It was expected that the treasury management of this programme would remain with LCC but as it has now been agreed that future loan agreements will be issued in the name of and paid by WYCA all funding will now also be transferred.

3. European Structural and Investment Funds – Intermediate Body Status

- 3.1 As part of the EU regulations governing the European Structural and Investment Funds (ESIF), a minimum of 5% of the European Regional Development Fund (ERDF) earmarked for the UK as a whole must be allocated in support of Sustainable Urban Development (SUD) strategies. SUD strategies are intended to set out integrated actions to tackle the variety of challenges affecting urban areas in an environmentally sustainable fashion.
- 3.2 In England, government is implementing this requirement by offering delegated authority for the selection of SUD projects to London and the Core Cities. Under this process, an ‘urban authority’ must be nominated in each city or city region as an

'Intermediate Body' (IB) to enable them to receive the delegated authority from central government. The 'urban authority' has been defined as West Yorkshire plus York.

- 3.3 The current proposal is that the City Region will use up to 10% of its *existing* ERDF allocation for SUD – this would amount to approximately £17m, and will focus on environmentally sound and resilient site development, especially at key economic growth sites. Whilst the delegation of ESIF is limited at this stage, it could be seen as a stepping stone by Ministers to further devolution of ESIF if we can demonstrate the beneficial impact of such an approach in driving economic growth and ensuring that the SUD projects are aligned to other City Region priorities. Government require a completed SUD Strategy by 25 September 2015 which will be brought back to the CA for approval.
- 3.4 The Investment Committee recommends to the Combined Authority that it should resolve to be the Urban Authority for SUD acting under Intermediate Body (IB) status for ESIF purposes and continues the negotiation and development work with DCLG in relation to IB status and delegation agreements.

4. Financial Implications

- 4.1 This report represents additional project funding of £14.6m which will be transferred from LCC in July 2015. This funding will need to be included as part of the existing WYCA treasury management arrangements.

5. Legal Implications

- 5.1 Any legal implications of management of each funding will be managed on a project by project basis. The main consideration will be development of loans agreements through the Growing Places Fund for which an external legal firm has been appointed.

6. Staffing Implications

- 6.1 Staffing is already in place to support the existing projects as detailed in the table above, these officers are part of the LEP Team which was transferred to WYCA on 1 April 2015.

7. Consultees

- 7.1 The Director of Resources has been consulted in preparing this paper.

8. Recommendations

- 8.1 That the WYCA :
- (i) Approve project budgets for: the Green Deal Communities Fund of £896,875; Tackling Long Term Youth Unemployment (known as Headstart) of £2,769,365; and the Growing Places Fund of £10,950,000.

- (ii) Agree that WYCA will act as Intermediate Body for the Strategic Urban Development element of the ESIF programme.

Originator: Rob Norreys
LCR LEP Director & Head of
Economic Strategy



ITEM 11

Report to: Combined Authority

Date: 23 July 2015

Subject: Planning Review

1. Purpose

- 1.1 To present the findings of the Planning Review conducted by the LCR Planning Portfolios Board for comment and approval by the Authority.

2. Information

- 2.1 The Planning Review explored the potential roles of the West Yorkshire Combined Authority (WYCA) and Leeds City Region Enterprise Partnership (LEP) in adding value to the Duty to Cooperate, planning process and strategic planning.
- 2.2 At a previous meeting of WYCA in September last year, Leaders requested that the LCR Planning Portfolios Board, in liaison with partner authorities, develop options on the potential roles and requirements of both the WYCA and the LEP in respect of the Duty to Cooperate and strategic planning. This work is now complete and this paper provides a full set of draft recommendations from the Portfolios Board, some of which include maintaining current arrangements, but with others either proposing new roles be delivered by WYCA or further options be explored further. The full proposals are set out in Appendix 1.
- 2.3 The Duty to Cooperate became a statutory requirement on the 15th November 2011. It is a legal duty on Local Planning Authorities and certain public bodies to engage constructively, actively and on an on-going basis to maximise the effectiveness of Local Plan preparation relating to strategic cross boundary matters. The key legislation governing the Duty to Cooperate is the Planning and Compulsory Purchase Act 2004 as amended by the Localism Act 2011.
- 2.4 As the roles of the LCR LEP and WYCA mature, the opportunity to add value through these new arrangements has arisen. A shared Strategic Economic Plan (SEP) is now in place. The SEP ambitions on planning are worded as follows: *'To further strategically*

align local planning policy, investment and delivery through stronger partnership working in relation to the Duty to Cooperate’.

2.5 With some Local Planning Authorities in both the city region and across the country experiencing difficulties in demonstrating that they have and are adequately meeting the Duty to Cooperate, the LCR Planning Portfolios Board prepared the LCR Statement Of Cooperation which was endorsed by both WYCA and the LEP in September 2014. The Statement was subsequently supported by Government as it was included in the Growth Deal settlement with Government, demonstrating how WYCA, LEP and city region authorities would work in collaboration to plan for and deal with strategic cross boundary planning issues.

2.6 The key objectives of the review were to:

- Support the 11 LCR authorities in developing and applying the Statement of Cooperation on local planning;
- Provide clarity on the role of WYCA / LEP on planning matters (important for transparency and for partners and the public to engage on strategic planning matters);
- Identify opportunities to strengthen joint-working arrangements and shared resources on planning matters including identifying potential cost savings and efficiencies;
- Identify whether there are gaps in our strategic planning approach in the LCR and recommend a way forward to address these gaps if required.

2.7 Six key workstreams were identified for consideration:

1. CA/ LEP compliance with the Duty
2. CA/ LEP involvement with planning applications
3. CA/ LEP input into local plans
4. Joint-working arrangements
5. Strategic planning policy
6. Governance and communication

2.8 Following the consideration by WYCA of the recommendations in this report, the LCR Statement of Cooperation will be updated with any agreed further roles and responsibilities.

Combined Authority, the LEP and the Duty to Cooperate

2.9 The WYCA is not a local planning authority for purposes of the 2004 Act. However, it is “*a prescribed body*” which is subject to the same duty to cooperate in relation to maximising the effectiveness of “*prescribed activities*”. These activities include the preparation of strategic development plan documents, local development documents and activities which support these strategic documents. In addition, LEPs are subject to these duties, but the LCR LEP is not a corporate entity, and so it is not

considered that the legislation could be complied with or enforced in relation to the LEP, in a strict sense.

- 2.10 The strategic activities to which the duty applies include *“sustainable development or use of land that has or would have a significant impact on at least two planning areas including for or in connection with infrastructure that is strategic or has or would have significant impact on at least two planning areas.”* It is clear that the WYCA, in its formulation of the Local Transport Plan (entitled Single Transport Plan), its Rail Plan and its input and adoption of the SEP, amongst other things, has been engaging in activity to which the duty to cooperate arises.

Planning Review Key Recommendations

- 2.11 There are 36 recommendations from the review which are recommended for approval by the WYCA. Key recommendations include the following:
- WYCA to begin to provide formal consultation responses at publication draft stage in plan preparation on request and on receipt of a SEP alignment self-assessment from the requesting authority [the self-assessment form is currently being drafted with Heads of Planning]. Leeds City Region Enterprise Partnership (LEP) will not engage directly in plan preparation due to conflicts of interest;
 - WYCA to begin commenting on planning applications from an economic perspective as well as a transport perspective on an exception basis and in response to referrals from Local Planning Authorities. Transport responses should also include a strategic perspective as well as the detailed policy and implementation perspective. It is considered that it would be inappropriate for the LEP to provide comments on planning applications due to potential conflicts of interest.
 - Increased joint working including exploring the potential for joint procurement frameworks for planning work and exploring the preparation of further joint evidence where appropriate; this to include exploring the opportunities and efficiencies of preparing joint waste and minerals documents.
 - Implement resource-sharing activity relating to minerals and waste planning and explore other resource-sharing opportunities as appropriate;
 - To introduce a spatial element to the SEP – initially by providing a spatial diagram of growth areas linked to major transport investments, with a further commitment to prepare a non-statutory joint infrastructure investment framework / plan that is informed by both the SEP and existing and emerging local plans across the city region.

3. Financial Implications

- 3.1 The activity to implement the joint-working arrangements is mainly supported through the LCR local authorities and both the WYCA Housing and Spatial Planning Team and WYCA Transport Policy Team with related budgetary provisions.

4. Legal Implications

- 4.1 The Duty to Cooperate is contained within the Planning and Compulsory Purchase Act 2004 (the 2004 Act) section 33, with amendments and additions inserted by the Localism Act 2011. The WYCA is not a local planning authority for the 2004 Act. However, it is "*a prescribed body*" which is subject to the same duty to cooperate in relation to maximising the effectiveness of "prescribed activities".
- 4.2 Correspondingly, there is a need to ensure that liaison with local planning and transport authorities is undertaken in a manner which is consistent with the Acts as set out in the LCR Statement of Cooperation, in order that such liaison and any responses are sufficiently robust to support the local planning process in relation to the Duty to Cooperate, including at Inquiries.
- 4.3 All the recommendations can be acted upon under the Planning Act. There are no requirements for changes to legislation.
- 4.4 The Head of Economic Strategy has delegated authority to carry out these functions if approved by the Authority.

5. Staffing Implications

- 5.1 Activity to implement further joint-working arrangements will be supported through both the WYCA Housing and Spatial Planning Team and WYCA Transport Policy Team. Additional resources may be required should the roles of the WYCA be further enhanced in the future.

6. Consultees

- 6.1 The views of both the LCR Planning Portfolio Board and Merran McRae, City Region Chief Executive Lead for Housing and Planning, which includes the responsibility for strategic planning issues and the Duty to Cooperate, have informed the preparation of this report.

7. Recommendations

- 7.1 That the recommendations of the LCR Planning Portfolios Board in relation to enhanced strategic planning and enhanced supporting roles for WYCA be approved.
- 7.2 That the LCR Statement of Cooperation be updated with the agreed recommendations.

- 7.3 That a further report be brought back to a future meeting of the WYCA on progress in implementing the recommendations. Any further proposals for further enhanced roles, taking into account any devolution proposals by the Combined Authority / LEP, be brought back to the WYCA for consideration and decision.

Appendix 1 – Full proposed recommendations

WORKSTREAM	ISSUE	DRAFT RECOMENDATIONS
<p>1. WYCA / LEP Compliance with the Duty</p>	<p>The Duty applies in principle to the WYCA in preparation of strategic plans for example the LTP/STP (or subsequent updates), Rail Plan and SEP. There is a lack of clarity currently on how this applies and with the changing organisational arrangements whether consultation arrangements relating to the preparation of strategic plans is sufficient.</p>	<ol style="list-style-type: none"> 1. WYCA and LEP to continue to follow current guidance in preparation of strategic plans (e.g. Strategic Economic Plan and Single Transport Plan) – no change to current arrangements. 2. WYCA and LEP to apply the high level principles of the Statement of Cooperation in preparing strategic plans. 3. A standing item to be included on the agenda of the Leeds City Region Planning Portfolios Board to provide updates on key areas of activity relating to transport and the West Yorkshire + York Transport Portfolio Advisory Group. 4. West Yorkshire + York Transport Portfolio Advisory Group and North Yorkshire Planning and Transport Members Board to be provided with key updates on relevant strategic activity of the Leeds City Region Planning Portfolios Board to ensure cross-policy links are identified. 5. Joint workshops with both planning and transport portfolios holders in attendance will be undertaken as required on specific topics.
<p>2. WYCA / LEP Involvement with Planning Applications</p>	<p>The WYCA and LEP are not statutory consultees on planning applications but are prescribed bodies. In the context of changing organisational arrangements there is a need to clarify the role of the WYCA/LEP in providing consultation responses on both local and strategic applications on transport matters and economic development matters.</p>	<ol style="list-style-type: none"> 6. All applications to be determined by LPA or planning inspectorate - no change to current arrangements proposed. 7. WYCA to continue to provide consultation responses on planning applications relating to transport matters to WY authorities; responses will provide comments and practical guidance (including recommendations relating to planning gain) to ensure that development proposals are aligned and contribute to meeting the objectives of the Local Transport Plan / emerging Single Transport Plan and LPA’s transport policies. Responses to other LCR authorities will be provided where the development would have an impact on WY. 8. WYCA to provide consultation responses on planning applications relating to economic development matters (all LCR authorities) - providing an assessment of alignment with the Strategic Economic Plan¹, WYCA/LEP investments or policy positions. This will only be to local planning authorities and on an exceptions basis such as by the request of LPAs on applications of sub-regional significance and / or where they relate to specific schemes which the WYCA / LEP have an interest; for example schemes which are part of the LCR project pipeline for investment.

¹ E.g. Alignment with strategic priority locations: (Strategic Growth Centres, Strategic Housing Growth Areas, and Strategic Employment Sites) and priority sectors: (innovative manufacturing, financial and professional services, health and life sciences, low carbon and environmental industries, digital and creative industries and food and drink).

		<p>9. Further consideration be given with local authority partners to the opportunities and benefits of more formalised arrangements eg. WYCA becoming a statutory consultee on major planning applications.</p> <p>10. The LEP will not provide consultation responses or letters of support on planning applications in order to maintain independence from the development management process and ensure there are no conflicts of interest. As noted in the recommendation above, WYCA will provide responses in relation to the SEP.</p> <p>11. WYCA officers will ensure internal processes are in place to coordinate and align planning application responses across economic and transport, as required.</p>
<p>3. WYCA /LEP input into Local Plans</p>	<p>The WYCA and LEP are not statutory consultees on local plans but are prescribed bodies. In the context of changing organisational arrangements there is a need to clarify the role of the WYCA/LEP in providing consultation responses both transport and economic development matters relating to draft development plans.</p>	<p>12. WYCA to engage in local plan preparation of all Leeds City Region authorities (both informal, early engagement and at publication draft stages) on both transport and economic development matters.</p> <p>13. The LEP will not engage in local plan preparation to maintain independence from the local planning process, and ensure there are no conflicts of interest.</p> <p>14. On both economic development and transport matters a template for self-assessment of plan alignment with the SEP and other relevant strategic plans (for example the Single Transport Plan) will be developed for completion by the LPA.</p> <p>15. Following receipt of a self-assessment template and at the request of the LPA a formal written response would be provided from WYCA on both transport and economic development matters. For Leeds City Region authorities not in WY, this will be under the remit of the LCR Partnership Committee.</p> <p>16. WYCA to continue to provide technical assistance to LPAs (West Yorkshire and other LCR authorities if required) in relation to accessibility assessments for site allocations subject to resources.</p> <p>17. WYCA/LEP to liaise with neighbouring LEP areas on cross boundary issues of strategic importance.</p>
<p>4. Enhanced joint working arrangements</p>	<p>There is a high degree of cooperation taking place on strategic planning matters between LCR authorities (and with neighbouring authorities) and there are some examples of resource-sharing and joint services within the</p>	<p><u>Joint-working:</u></p> <p>18. Explore the potential for West Yorkshire/LCR wide procurement frameworks to support cost savings and efficiencies (e.g. framework relating to commissioning of local evidence, such as for retail, viability and housing market area assessments).</p> <p>19. LPAs to notify each other on applications of strategic, cross-boundary significance, with the process and requirements to be agreed and set out in the revised LCR Statement of Cooperation.</p>

	<p>LCR. There may be opportunities to build on this foundation to either decrease risks, improve services or to reduce costs.</p>	<p>20. West Yorkshire authorities continue to work to support the development and implementation of the Single Transport Plan.</p> <p>21. West Yorkshire authorities work towards a common methodology for accessibility assessments on transport, which would form an appendix to the Single Transport Plan.</p> <p>22. Leeds City Region authorities to use the Health Impact Checklist where it meets local need, with a longer-term ambition to develop a full Health Impact Assessment framework (HIA) that is fit for purpose (relating to development management).</p> <p>23. West Yorkshire authorities explore the potential opportunities and efficiencies of preparing Joint Waste and Minerals Plans.</p> <p>24. Leeds City Region authorities continue to prepare joint evidence on housing requirements and housing markets, and explore the opportunity to prepare joint strategic housing market assessments where appropriate.</p> <p>25. Leeds City Region authorities explore opportunities for enhanced joint working on flood risk and Sustainable Urban Drainage.</p> <p>26. Leeds City Region Authorities and the WYCA to consider further opportunities for preparing joint evidence to support local plans and potentially inform strategic policy positions, taking advantage of cost-efficiencies and aligning evidence. Planning policy areas that have been initially suggested include waste and minerals, retail and transport.</p> <p><u>Resource Sharing:</u></p> <p>27. West Yorkshire authorities to put in place and implement a partnership agreement relating to sharing of resources for planning applications and appeals on minerals and waste matters.</p> <p>28. Continue to explore formalised joint working arrangements relating to Building Control in the Leeds City Region, cross-boundary working has commenced and is in a trial period offering support and operational capability to ensure service resilience particularly during busy periods.</p> <p>29. Continue to jointly fund major cross boundary studies and evidence gathering, where appropriate.</p>
<p>5. Strategic Planning Policy</p>	<p>The current LCR approach is to build a shared evidence base and where necessary develop joint (non-statutory) plans and strategies. (The exception to this are the LTPs which are statutory plans for WY, and York</p>	<p>30. A diagrammatic representation of Leeds City Region strategic spatial priorities to be prepared as a priority. This will illustrate the alignment between employment and housing growth opportunities and committed transport infrastructure investments to 2030.</p> <p>31. To prepare a non-statutory joint investment framework / infrastructure plan that reflects emerging local plans across the city region. The framework should focus on growth opportunities, where to direct investment and safeguarding the environment. This could be</p>

	<p>and North Yorkshire). Approaches are now emerging throughout the UK to address gaps in strategic planning. A number of organisations including the RTPi are lobbying for changes that avoid legislation but incentivise authorities and partnerships of authorities to plan collectively for the long term.</p>	<p>an online, interactive tool linked to local plans. 32. Keep under review the Leeds City Region Interim Strategy Statement (2011).</p>
<p>6. Governance and Communication</p>	<p>Consider potential requirements within existing and emerging governance arrangements.</p>	<p>33. The 10 local authorities in the Leeds City Region and North Yorkshire County Council are local planning authorities (LPAs). They are therefore empowered by law to exercise statutory planning functions. The WYCA is not an LPA and it is not considered that there is any need to change these current arrangements at this time. Any further consideration of this position will be taken forward in the course of devolution discussions.</p> <p>34. WYCA is the accountable body for the LEP. The WYCA / LCR Partnership Committee / LEP Board, as appropriate, should continue to be the decision-making bodies with regard to non-statutory, joint policy / evidence on strategic planning matters.</p> <p>35. The LCR Planning Portfolios Board remains the advisory group to WYCA and LEP with regard to strategic planning matters and the WY+York Transport Planning Advisory Group (TPAG) remains the transport planning advisory group to WYCA.</p> <p>36. It is not appropriate for the WYCA / LEP advisory groups to include private sector representation due to potential conflicts of interest. Therefore, alternative arrangements should continue to be made to ensure, and seek to enhance where appropriate, private sector input to strategic planning activities at both local and sub-regional levels.</p>

NB. Several recommendations set out above may be reviewed in the course of further post-election devolution discussions with local partners and Government.