

Director: Rob Norreys, Director of Policy, Strategy and Communications
Author: Jacqui Warren



Report to: Green Economy Panel

Date: 14 September 2017

Subject: ESIF Sub-Committee Representative

1 Purpose

1.1 To outline the need to nominate a new GEP representative to sit on the Leeds City Region's European Structural and Investment Fund (ESIF) Sub-Committee.

2 Background

2.1 LEP area ESIF Sub-Committees provide advice to the Managing Authorities (government departments managing the national ESIF funds) throughout the lifetime of their area's ESIF cycle of programme implementation.

2.2 The Leeds City Region ESIF Strategy 2014-2020 outlines how ESIF will be spent in the City Region.

2.3 The LCR ESIF Sub-Committee (herein referred to as Sub-Committee) looks at and advises on the local, on-the-ground implementation of the City Region's ESIF programme, via project calls, applications and ongoing implementation.

2.4 **Appendix 1** outlines the current membership of the LCR's ESIF Sub-committee.

2.5 The Green Economy Panel's current representative is Wallace Sampson. However, due to other work demands, Wallace is no longer able to continue to support the Sub-Committee.

2.6 The following sections of this report outline the main functions of the Sub-Committee and the roles representatives play. **Appendix 2** outlines the full Terms of Reference for a Sub-Committee.

2.7 **Appendix 2**, Section B highlights the functions of a Sub-Committee. This includes:

- Provide advice to the Managing Authorities or designated Intermediate Body on local development needs and opportunities to inform any changes to Operational Programmes and ESIF Strategies.
- Work with sectors and organisations they represent so that they engage with and understand the opportunities provided by the ESIF to support Operational Programme objectives and local economic growth.

- Promote active participation amongst local economic, environmental and social partners to help bring forward activities which meet local needs in line with the Operational Programmes and local ESIF Strategies
- Provide practical advice and information to the Managing Authorities to assist in the preparation of local planning that contributes towards Operational Programmes priorities and targets.
- Similarly, provide local intelligence to the Managing Authorities in the development of project calls that reflect Operational Programmes and local development needs
- Contribute advice, local knowledge and understanding to the Managing Authorities to aid good delivery against spend, milestones, cross-cutting themes, outputs and results set out in the Operational Programmes and local ESIF strategies.

2.8 **Appendix 2**, Section D outlines a Sub-Committee’s operating protocol. This includes:

- Meetings will be normally held on a quarterly basis – please note in Leeds City Region they have to date been a little more frequent than this.
- Members should be able to attend regularly and be able to devote necessary time to any preparatory work which in the main means the reading of the papers prior to a Committee meeting.

3 Recommendations

3.1 The Panel are asked to nominate a new GEP representative to serve on the Sub-Committee.